



Career Services for Akron Law Alumni

The Office of Career Services at Akron Law is dedicated to meeting the career planning needs of our students and alumni and the recruiting and hiring needs to employers across the country. We achieve this through individualized self-assessment, identifying appropriate legal career options, providing training in job search skills and offering many sources of employment opportunities for our students and graduates. We also help employers nationwide; ranging from large law firms to public interest organizations and government agencies, hire Akron Law students and alumni who best fit their needs. Career Services is staffed by professionals with many years of career planning experience. We have one common goal: to help our students and alumni fulfill their career objectives and to assist employers in meeting all their hiring needs. We achieve this goal through a comprehensive menu of services. The services we offer to our graduates include:

Career Planning Handbook – One of the best of its kind – contains comprehensive information about career options, resume and cover letter drafting, and interview techniques. Each student receives a copy of the guide during First-Year Career Orientation. Alumni may access the handbook [online](#).

Online Alumni Resource Page -- The Students & Alumni page of the Career Services website contains pertinent information, including Career Services for Akron Law Alumni, AkronLawJobs Link (Simplicity On-Line Database), The Alumni Career Connection, and Resource Library (<http://www.uakron.edu/law/career/alumni/>).

One-on-One Career Counseling – Ms. Benedict O'Brien, the Assistant Dean of Career Services, and Ms. Bencze, the Assistant Director of Career Services, are available for individual appointments to discuss your job search strategy as well as other aspects of your job search, including, but not limited to, resume and cover letter preparation, and personal professional development. Appointments are available in person, via telephone, and via email.

Comprehensive Career Planning Library of Resources – The Career Services Office maintains a comprehensive library of books on various job search topics, and other hard copy reference materials, including directories, informational hand-outs, binders of fellowship and clerkship opportunities, legal periodicals, salary and practice-area reports and statistics. Alumni may borrow any materials from the Career Services library by listing their name and contact information in the sign-out binder.

Job Postings – The Career Services Office posts numerous full time job opportunities for our students and alumni. Our job postings are updated each weekday, so be sure to check [AkronLawJobs](#) on a regular basis. You will continue to need access to AkronLawJobs after graduation! We encourage all graduates actively looking for work to check AkronLawJobs at least three times per week, and to apply to available opportunities without unnecessary delay. You also have access to the Brigham Young University Intercolligate Job Bank – go to https://www.law2.byu.Career_Services/jobbank. Please contact our

office for the current login information.

The Alumni Career Connection – Our monthly alumni e-mail job newsletter. The Alumni Career Connection contains up-to-date information about job opportunities, notices about career workshops, and articles on important job search skills. The Alumni Career Connection is published and e-mailed to all “subscribing” alumni on the 15th of every month or the following business day, if the 15th falls on a weekend. For your free subscription to the Alumni Career Connection, please contact the Career Services Office at lawcareerplanning@uakron.edu. If you are registered to receive the Alumni Career Connection, you will also be added to our distribution list for our Job Blast emails which go out several times per month.

Workshops, Panel Discussions, and Presentations – Throughout the school year, the Career Services Office offers a wide variety of programs covering topics ranging from different practice areas, professional development, interview skills, obtaining a judicial clerkship, to non-traditional/alternative careers, resume and cover letter preparation, how to network and how to launch a successful job search campaign. All Akron Law alumni are invited and encouraged to attend these. For notice about these different programs, please check the Career Connection.

Mock Interviews – Akron Law alumni can participate in practice interviews with members of the Career Services staff. These mock interviews are a great way to hone your interviewing skills before going on a “real” job interview.

Reciprocity – Reciprocity allows Akron Law students and alumni to receive access to some of the entire career planning resources of another law school. This can be a useful tool for graduates seeking employment outside Northeast Ohio. Many law schools, including Akron, have strict guidelines as to when they will grant reciprocity and for how long they will grant it. Please be sure you carefully read and understand the reciprocity policy of the school you are requesting access to and that you make your request at the time you are able to take the fullest advantage of the privileges extended to you. To request reciprocity, please contact Alecia Bencze: lawcareerplanning@uakron.edu. A copy of Akron Law’s reciprocity policy is on www.uakron.edu/law/docs/Akron%20Law%20Reciprocity%20Policy.pdf.

Alumni Networking – Career Services provides many opportunities for Akron Law alumni to meet and network with other Akron Law School alumni. For a list of Akron Law School Alumni events planned in Akron and around the country, <https://www.uakron.edu/law/giving>. Our office is also happy to connect you with alums, near and far.