The University of Akron
UA Libraries
Proxy Card Request Form

Submission of a completed proxy card request form to the Bierce Library Circulation Dept enables designated students to borrow materials on an instructor’s library patron record.

Student proxy card privileges expire two (2) years from date of submission and may be renewed by submitting a new proxy card request form to the Bierce Library Circulation Dept. Instructors may elect to subtract proxy borrowers from their library patron record at any time by notifying the Bierce Library Circulation Dept (x5355).

By signing below, you accept complete responsibility for all UA Libraries materials borrowed on your library patron record and for all related charges, including: late fines, recall fines, damage fees, and lost book fees.

I have read and understand the above and I agree to the terms and conditions therein.

________________________________________________________________________
Instructor’s printed name

________________________________________________________________________
Instructor’s signature

Department: _________________________ Date: _______________________________

Phone: ______________________________ E-mail: ____________________________

Student printed name(s):

________________________________________________________________________

Student ID number(s):

________________________________________________________________________

PLEASE SUBMIT COMPLETED FORM TO
THE BIERCE LIBRARY CIRCULATION DEPT (+1706)