# Delta Omega Sigma Theta Tau

**Monthly Board Meeting Minutes**

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| DATE: 10-23-17 TIME: \_5:30\_TO: \_\_6:35\_ **Members present:** Linda Shanks (past president to conduct the meeting as requested), Emily Ferstler, Sheryl Stuck, Laurie Celik, Marilyn Perkowski, Eileen Fleming, Barb Brunt, Lori Kidd. Diane Lorenzen  Excused: Dina Dornack (acting president), Lisa Hart, Carolyn Sutter, Diane Brown. | | |
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| TOPIC | | DISCUSSION | ACTION | |
| 1. Call to order | | Call to order at 5:31 p.m. |  | |
| 1. Meeting Minute approval | | Approved minutes of 9-25-17. Diane will send to Lori Reale for posting on our website. | L. Celik will forward dedication of the sculpture information to E. Ferstler for the newsletter. | |
| III. Treasurer’s Report | | L. Celik shared the amended treasurer’s report. L. Celik requested our president have a line item in the budget as a President’s expense. | L. Celik moved to provide a line item in the budget of $100.00 There was unanimous agreement of the members. | |
| IV. Committee Reports | |  |  | |
| 1. Research grants and recognition –Barb Brunt, Marlene Huff | | There were no applications for September deadline. The next deadline is February. Barb developed and submitted a Research grant explanatory letter to send to area agencies. Appreciation to B. Brunt for letter development.  Letter will be sent to area hospital research boards. The next deadline is February. |  | |
| 1. Membership – Lori Kidd | | Lori suggested a survey about potential membership to target students. This survey will assist with evaluating the match between chapter offerings and students expectations.  Continue to plan for a “meet and greet” in the SON and to advertise the involvement of other faculty. Give away a flyer and maybe a cookie to students. Lori shared resources STTI offers for successful recruitment. Lori and Emily will update the bulletin board in MGH after the key is found to the enclosed board. |  | |
| 1. Program – Lisa Hart | | No additional information on the CE programs.  November social event is the Sip and paint. Dina provided a written report as follows: Social Event for Delta Omega is on Nov 9 at 6 pm – 8:30 pm. The cost is $45 price includes artist and painting, hard cider 4 glass flight board or $7.00 credit towards 1 menu item (food or drink) of your choice.  Please bring a four pack of toothbrushes for OPEN-M. Maximum cost to Chapter may be $400. | Continue to reach out – this event counts toward Chapter Key award. Sent to D. Brown, M. Perkowski and Carolyn Sutter to share with their students by S. Stuck | |
| 1. Governance – Marilyn Perkowski | | Bylaws change will be ready for February. |  | |
| 1. Leadership Succession –Diane Lorenzen | | No report |  | |
| 1. Newsletter – Emily Ferstler, Ashley | | Emily will share sculpture dedication and Cameos for Caring information. Review of draft before going out in November, announce toothbrush donation and other programming. February will report activities of Open M, and Biennial award and attendance. |  | |
| V. Old Business | |  |  | |
| 1. OPEN-M Hot Lunch dates | | Available dates shared by Dina.  Friday, February 23, 2018 lunch. Will need 8-12 people at each event.  Monday, October 29, 2018. Lunch. | D. Dornack has confirmed dates with OPEN-M. Group consensus agreement on the dates. | |
| 1. OPEN- M Christmas for the love of children | | Requesting donations of 4 pks of toothbrushes due on November 27th. Can bring to November social event. L. Celik suggested contacting local dentists to give toothbrushes. | Potential tax deduction form for dentist toothbrush donations from L. Celik | |
| 1. Cameos of Caring Event | | Attended on October 14, 2017 were D. Dornack, B. Brunt, E. Fleming, L. Celik, L. Kidd, S. Stuck, and E. Ferstler |  | |
| d. Chapter Key Award Application 2017- 2019 | | Reviewed by B. Brunt a guide to chapter and board actions. A few new items included criteria for recruiting a board member and nurse leaders. A presentation for Region 10 Conference would fulfill Key Award criteria. |  | |
| VI. New Business | |  |  | |
| 1. Chapter Highlight request from STTI | | Questions sent from Katherine Rogers. Brainstorming by the group completed. S. Stuck will review document with L. Shanks and forward to D. Brown and D. Dornack. | Deadline for submission to STTI by D. Dornack is 10/27. | |
| 1. Special Request | | According to the notes from D. Dornack, L. Shanks described a special request |  | |
| 1. OPEN-M Mountain of Food | | Tabled |  | |
| d. Miscellaneous | | D. Dornack’s notes included a possible addition to the sculpture of a UA nursing pin and Delta Omega emblem. Copyright permission to be explored. | S. Stuck will complete a form from STTI Marketing Dept regarding permission to use emblem | |
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| Strategic Plan | | Tabled. |  | |
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| Events and responsibility calendar | | On the back of today’s agenda circulated to board members. |  | |
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| VII. Adjournment. | | Next Meeting- November 27, 2017 Room 101 MGH |  | |
|  | | Respectfully submitted,  Sheryl Stuck for Diane Brown |  | |