# Delta Omega Sigma Theta Tau

**Monthly Board Meeting Minutes**

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| DATE: 11-27-17 TIME: \_5:39\_TO: \_7:00\_\_ **Members present:** Aris Eliades**,** Dina Dornack (acting president), Linda Shanks (past president), Emily Ferstler, Sheryl Stuck, Laurie Celik, Eileen Fleming, Barb Brunt. Diane Lorenzen, Diane Brown, Ashley Capestrain  Excused: Marilyn Perkowski, Lori Kidd, Lisa Hart, Carolyn Sutter, | | |
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| TOPIC | | DISCUSSION | ACTION | |
| 1. Call to order | | Call to order at p.m. |  | |
| 1. Past President Pin Presentation and Welcome back Aris! | | Dina presented Linda Shanks a past President pin with thanks for her contributions. | L. Shanks, 2nd by L. Celik, approved as written. | |
| 1. Meeting Minute approval | | Approved minutes of 10-23-17. Diane will send to Lori Reale for posting on our website—minutes only, not treasurer report. |  | |
| III. Treasurer’s Report: L. Celik | | Laurie shared the financial report for 10/1/17-10/31/17 along with the working annual budget. File subject to audit. |  | |
| IV. Committee Reports | |  |  | |
| 1. Research grants and recognition –Barb Brunt, Marlene Huff | | Barb will send to membership with deadline for March 16th for award nominations, and February 15 for the next grant cycle. |  | |
| 1. Membership – Lori Kidd | | No report |  | |
| 1. Program – Dina Dornack | | Paint and sip was cancelled d/t low registration. Conflicts with other meetings and distance was an issue. Considering human trafficking topic in Feb.  May 15th or 16th program in collaboration with other chapters (Kent) is underway. Plan to be more interactive with a dissemination of research topic.  Aris suggested a program using expressive therapy at Children’s. Laurie suggested a make and take with a movie or a craft as two social events. January 29th board meeting will have a movie showing of “Priceless” on a human trafficking topic.  March will be the Region 10 conference. | Dina following up with speaker for Feb., human trafficking.  Diane B. checking on using Student Union theater or MGH 111 on 1/29 for Priceless movie from 6:30-8 p.m. | |
| 1. Governance – Marilyn Perkowski | | No report. |  | |
| 1. Leadership Succession –Diane Lorenzen | | Externship applicant, Ashley Capestrain. | D. Lorenzen moved to accept Ashley’s application, 2nd by Barb Brunt. Motion approved. | |
| 1. Newsletter – Emily Ferstler, Ashley | | Fall newsletter was sent out—good job! Next one will be in Spring in March to cover the hot lunch, Key award, and January program. Summer issue in May/June after induction. | L. Shanks proposed newsletter consistently be named as the semesters of Fall, Spring, and Summer. D. Lorenzen 2nd. Motion approved. | |
| V. Old Business | |  |  | |
| 1. OPEN-M Christmas for the Love of Children | | Donations of 4 pks of toothbrushes collected. Dina will purchase toothbrushes to meet our goal of 210 units using donations or chapter funds and submit the donation to OPEN-M.  Smucker’s company donated 210 jars of peanut butter to add to the donation. |  | |
| 1. OPEN-M lunches | | Dina will send out reminders of the OPEN-M hot lunch on 2/23/18. |  | |
| b. Chapter Key Award Application 2017- 2019 | | B. Brunt shared information r/t the strategic plan. Dina, Barb, and Aris will meet in January to review. |  | |
| c. Sculpture emblem | | Linda Shanks reported for Carolyn Sutter that ongoing efforts to put a STT emblem on the sculpture. |  | |
| VI. New Business | |  |  | |
| 1. Biennial Convention Report | | Barb Brunt and Diane Lorenzen attended and accepted our Chapter Key award. Barb Brunt shared there is a change in logo branding to “Sigma” rather than STT which was a point of contention at convention. Guidelines for branding was distributed by Barb to be changed on our Newsletter.  President’s call to action should be on the website by the end of the month; nothing is available at this point which is later than usual.  Communication strategies document from convention was shared by Barb.  Oral and poster presenters at conference will be reviewed to see if we had members there. L. Celik will check names. | Diane Brown will scan and distribute Communication and branding documents along with minutes of this meeting to the board for reference. | |
| 1. 2017 Membership assessment | | D. Dornack shared a Sigma publication on growing membership. |  | |
| 1. Open M Mountain of Food | | Tabled. |  | |
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| Strategic Plan | | Tabled. |  | |
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| Events and responsibility calendar | | On the back of today’s agenda circulated to board members. Spring semester events will be added to the calendar. |  | |
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| VII. Adjournment. | | Next Meeting- January 29 , 2018, 5:30, Room 101 MGH |  | |
|  | | Respectfully submitted,  Diane Brown |  | |