# Delta Omega Sigma Theta Tau

**Monthly Board Meeting Minutes**

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| DATE: 9-25-17 TIME: \_5:30\_TO: \_\_6:50\_**Members present:** Dina Dornack (acting president), Diane Brown, Emily Ferstler, Sheryl Stuck, Laurie Celik, Marilyn Perkowski, Linda Shanks, Barb Brunt, Lori Kidd. Excused: Eileen Fleming, Diane Lorenzen, Lisa Hart |
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| TOPIC | DISCUSSION | ACTION |
| 1. Call to order
 | Call to order. 5:27 p.m. |  |
| 1. Congratulations
 | Congratulations extended to board for being recognized for the 13th Chapter Key Award. Congratulations for the dedication of the sculpture in the front of the School of Nursing at UA which was funded by Delta Omega! |  |
| 1. Meeting Minute approval
 | Approved minutes of 8/28/17 with corrections. Diane will send to Lori Reale for posting on our website.  |  |
| III. Treasurer’s Report | L. Celik shared the treasurer’s report and requested our chapter be a sponsor at the 2018, Region 10 Biennial Conference, Bridging Nursing Leadership Research & Practice from 3/23-3/24/2018 in Michigan.  | B. Brunt moved to sponsor at the $250 level, Marilyn P second. Motion carried.  |
|  Finance (Laurie)  | Filed, subject to audit.  |  |
| IV. Committee Reports |  |  |
| 1. Research grants and recognition –Barb Brunt, Marlene Huff
 | There were no applications for September deadline. The next deadline is February. Barb encouraged everyone to spread the word. L. Shanks suggested considering changing the deadline to the end of October to accommodate graduate student applications preparing to do their projects. Barb shared that one of the Key Chapters requirements are to fund 5. Dina suggested she and Barb B. send out information to the area hospital research boards. Applicants must be RNs in a masters or doctoral program.  |  |
| 1. Membership – Lori Kidd
 | The 90 Day activity report: 367 active members currently; over 2,000 inactive members. Lori asked for help: Marilyn P. agreed. Emily suggested a “meet and greet” in the SON and to advertise the involvement of other faculty. Give away a flyer and maybe a donut to give students. Lori shared resources STTI offers for successful recruitment. Lori and Emily will update the bulletin board in MGH.  |  |
| 1. Program – Lisa Hart
 | Lisa and Dina had a phone conference this week to discuss the CE program for the year with Kent, and Malone. Targeting a May date same as last year in the evening. Maybe at AGMC Wellness, or NEOMED. Each chapter will sponsor a raffle basket. Topic will be EBP. Suggesting a November social event. Sip and paint perhaps—Dina will investigate.A human trafficking topic for February event.March—induction, leadership topic of development.May: combined CE event with Kent.  |  |
| 1. Governance – Carolyn Sutter
 | No report |  |
| 1. Leadership Succession –Diane Lorenzen
 | No report |  |
| 1. Newsletter – Emily Ferstler, Carolyn Sutter
 | Emily will share sculpture dedication information. Will go out in November, announce Sip and Paint event and other programming. February will report activities of Open M, and Biennial award and attendance.  |  |
| V. Old Business |  |  |
| 1. Open M Hot Lunch dates
 | Available dates shared by Dina. Thursday, March 29, 2018 lunch (During spring break at UA). Will need 8-12 people at each event. Monday, October 29, 2018. Lunch.  |  |
| 1. Open M Christmas for the love of children
 | Dina shared history of giving. Asked our chapter to request donations from membership and then supplement with chapter funds. Need 210 items (4 pks of toothbrushes, 4 packs of toilet paper, toothpaste). Can integrate giving with November social event—participants bring for giving. Agree to give toothbrushes. Healthy eating and mouth care theme of Open M “Mountain of Food” events each month, every third Friday from 9 a.m. to 3 p.m. Lunch, BP screening, and toothpaste is given. Liability issues if BP is too high and no follow up. Dina will get more information regarding liability, adult/child population, expectations.  |  |
| 1. VIP profile update
 | Difficult to access on The Circle. Sign up will benefit the chapter.  |  |
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| VI. New Business |  |  |
| 1. Chapter leader emphasis
 | Chapter dues can be increased formally according to STT rule guidelines.  | Linda made motion to keep dues at current amount. Second by Marilyn. Motion carried.  |
| 1. Chapter Key award application 2017-18.
 | Application form sent to the board via email before the meeting. This can be used to guide chapter and board actions.  |  |
| 1. Cameos for Caring Event
 | We sponsored a table. Quaker Station. Dina, Laurie, Lori, Emily. Dina will send out to see who else would like to go (8 per table).  |  |
| 1. Board Contact document
 | Sign-up sheet sent around to provide contact information for board members.  |  |
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| Strategic Plan | Tabled.  |  |
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| Events and responsibility calendar | On the back of today’s agenda circulated to board members.  |  |
|  | Submissions for the newsletter are due by October 27. Emily will work with Ashley as she learns to create. Return draft to the board by 11/6 to proof before sending out.  |  |
| VII. Adjournment.  | Next Meeting- October 23, 2017 |  |
|  | Respectfully submitted,Diane Bown |  |