3359-2-01.1 Deans of the degree-granting and professional colleges and schools.

(A) Deans of the degree-granting and professional colleges and schools.

(1) Each dean of a degree-granting college or school shall be appointed by the board or
the board's designee(s) upon recommendation of the president, shall be responsible
to the president through the executive vice president and provost and shall hold
office at the discretion of the president.

(2) The dean shall be the administrative head of the respective college or school and shall
be charged with the general supervision of all its interests, in accordance with the
directions, policies and rules established by the board, the president, and the
executive vice president and provost and in accordance with the applicable
provisions of collective bargaining agreements and the approved actions of the
faculty senate and the college or school faculty.

(3) Responsibilities of the dean shall include, but not be limited to:

(a) Attending to organizational matters by presiding over meetings of the college or
school faculty; recommending members to standing and special committees;
recommending nominees for division heads, department chairs, and staff to the
executive vice president and provost; presenting policies for consideration by
the faculty; and administering University policies, rules and regulations.

(b) Providing program leadership in developing college or school goals, priorities,
initiatives, and strategies that align with the goals, priorities, initiatives, and
strategies of the university. Facilitating the development of and monitoring the
status of goals, priorities, accomplishments, and needs of each department
within the college or school.

(c) Developing resources for the college or school by assisting in securing gifts and
grants, and by developing an annual budget request. Responsibly managing the
operating, capital, and personnel budget of the college or school.

(d) Impacting the college's or school's major programs by enabling quality teaching,
research, and service with an appropriate balance.

(e) Enhancing student success and the well-being of students by supervising
enrollment management and students' progress and education.

(f) Initiating and facilitating the engagement of the college or school units with other
campus units and with the community.

(g) Performing such other duties as designated by the president or the senior vice
president and provost and as outlined in other university rules.

(B) Dean, graduate school.
(1) The dean of the graduate school shall be appointed by the board or the board's
designee(s) upon recommendation of the president and may also hold the title of
vice president for research. The vice president for research and dean of the graduate
school shall hold office at the discretion of the president and shall be responsible to
the president, who shall consult with the executive vice president and provost on
matters relating to the dean. The authority and duties of the vice president for
research and dean of the graduate school are included in but not limited by rule
3359-02-10 of the Administrative Code.

(C) Dean, university libraries.

(1) The dean, university libraries shall be appointed by the board or the board's
designee(s) upon recommendation of the president, shall be responsible to the
president through the executive vice president and provost, and shall hold office at
the discretion of the president.

(2) The dean, university libraries shall be the administrative head of the university
libraries and shall be charged with the general supervision of all its interests in
accordance with university policies and regulations.

(3) Responsibilities of the dean shall include:

(a) Attending to organizational matters presiding over meetings of the libraries
faculty and/or staff; facilitating the consideration of policies and practices; and
administering university policies, rules and regulations.

(b) Providing leadership in developing the libraries' goals, priorities, initiatives, and
strategies that align with the goals, priorities, initiatives, and strategies of the
university and monitoring the status of goals, priorities, needs, and
accomplishments.

(c) Facilitating the integration of traditional and digital content, the continuous
improvement of library services, and the development of technology-enabled
services for the benefit of the university community.

(d) Facilitating and fostering cooperative and consortial relationships (for example,
OhioLINK) for the benefit of the university community.

(e) Developing resources for the libraries by preparing and recommending priorities-
driven budget requirements and by assisting in securing gifts and grants.

(f) Initiating and facilitating the engagement of the libraries with other campus units
and with the community.

(4) The dean, university libraries shall assist the executive vice president and provost by
performing other duties as may be assigned.
(D) Dean, "The Drs. Gary B. and Pamela S. Williams Honors College."

(1) The dean of the Williams honors college shall be appointed by the board or the board's designee(s) upon recommendation of the president and shall be responsible to the president through the executive vice president and provost. The dean shall hold office at the discretion of the president.

(2) The dean shall be the administrative head of the Williams honors college, paying close attention to the advice of the honors council and shall be charged with the general supervision of all its interests, in accordance with the policies and rules established by the board, the president, and the faculty senate.

(3) In addition to performing the duties of the dean of a college (paragraph (A) of this rule) which are applicable to the college, the dean shall work closely with all administrators at the university who award scholarships to new students or who make enrollment strategies based on scholarship decisions. In addition, because of the close connections of the dean to honors students, in residential housing, the dean will work closely with officials in the department of residence life and housing in regards to honors student housing.

(4) The dean of the Williams honors college shall assist the executive vice president and provost by performing those duties as may be assigned.

Effective: 10/14/2023

Certification: 

M. Celeste Cook
Secretary
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359.01

Rule Amplifies: 3359.01