Application Instructions

Application Part I – complete anytime

1) Print and Complete Application Part I (complete in blank ink ONLY). You can bring your application anytime with your $200 registration fee to secure your spot on the list of applicants. (This does not guarantee your acceptance; you must pass a physical fitness test, and we must receive your background check and drug screening results) Return part I to Police Academy, 225 S. Main St., POL 327, Akron, OH 44308.

Application Part II: will be online May 14, 2019

1) Complete Application Part II **ONLINE, print (1-sided) and sign in black ink ONLY.**
   a. For School Name: The University of Akron Police Academy
   b. For School Number: leave blank
   c. Commander: William B. Holland, wholland@sheriff.summitoh.net

2) Complete a background check at The University of Akron Police Dept., 146 Hill Street, Akron, OH (no charge). Do not get a background check until **after May 14th.**

3) Complete a drug screening at **Summa Center for Corporate Health** (cost is $50) This can be done anytime **starting May 14th.** You can wait until you pass the physical fitness test to be sure you are accepted before you get this done.
   1860 State Rd., Ste C
   Cuyahoga Falls, OH 44223
   (330) 940-5770
   Mon-Fri 7:30 am-4pm

4) The Health form **MUST** be filled out by either a MD, DO, PA, or CNP. Please **DO NOT** check the items yourself, the physician must complete it.

5) Return **(in person)** your completed application part II(and part I if you have not already done so) to Kathy Shaffer, UA Police Academy, 225 S. Main Street, Polsky Building, Room 327. (Enter building off High Street, past Chik-Fil-A, go through glass doors that say College of Applied Science & Technology. Take left, then first right; turn right again, and my office is the third door on the right)

6) If you have not turned in Part I already, you will need to bring your $200 **non-refundable** registration fee. Make the check payable to The University of Akron Police Academy. The registration fee will go toward the tuition ($200 registration + $4,100 tuition = $4,300). **The full registration fee will be refunded only if the class is cancelled.**

Application Part III

1) The Commander will schedule a physical fitness test after the application deadline. A prospective cadet must pass the OPOTA 15% physical fitness requirements to enter the Police Academy.

Payment Options:

a) Pay in Full: $200 registration fee due with Police Academy application. Balance $4,100 due by orientation.

b) 3 Installments: $200 registration fee due with Police Academy application; $2,300 by orientation, $900 by the end of Sept., and $900 by the end of Oct..

c) Military benefits. Must take a DD214 to our Military Services office, Simmons, Hall. Check/money order, Visa, Master Card, or American Express accepted. **NO CASH.**

A cadet’s acceptance into the academy is contingent upon results of background check, drug screening, application, and the physical fitness test.