

THE UNIVERSITY OF AKRON
Office of the Sr. Vice President and Provost
Council of Deans
Meeting Minutes 11/2/04

PRESENT: Auburn, Aynes, Baker, Barnett, Capers, Creel, Haritos, Kelley, Kristofco, Nelson, Newkome, Silverman, Stokes, Stroble

ABSENT: Johnson

CHAIR: Stroble

RECORDER: Herold

TOPIC	DISCUSSION	ACTION
MINUTES	Approved as printed	
AAUP	National AAUP have indicated they will delay coming on October 29 and 30.	
UPDATES	<p>Leadership Work Groups: Karla Mugler. Last meeting was November 1. Developed focus for series of programs for professional growth—both academic and administrative units. Leadership, success and community. Want 360 degree evaluation/feedback. Some parts focused on individual, mentoring, regional/national, etc. Will last one academic year. Will set up workshops. Would like Deans to attend workshop sessions. 30-50 participants per year. More people need to know more about the institution in order to lead better. Possible pilot in spring.</p> <p>Program Review and Budget Hearings: Chand Midha. Distributed handout of draft program. IR office has gathered data for past five years dealing with personnel, SCH production, degrees, and graduation rates. Plan is that between 11/8 and 12/15 budget requests will need to be made.</p> <p>OBR has submitted a questionnaire that we need to complete. Need to report what efficiency measures we have taken over the past two years. Must be completed and submitted by January 7.</p> <p>A program review template has been prepared for academic and administrative units. Will be submitted with the process forms. Administrative units will not have productivity data. A customer satisfaction survey and benchmarking will be used for these units.</p> <p>Need to look at resources. Program review process building blocks for everything we are about. Written self studies will be used to establish the program review cycle. Working to attempt to craft some assessment viewpoint at multiple levels. We need to have program review in place and have ways to evaluate impact of teaching on learning. (assessment).</p>	
COD RETREAT	Looking to schedule day-long, off campus Deans' Retreat in late December or early January.	C. Herold will attempt to set up calendar date.
DAVID BAKER	David Baker, Dean of Library, gave a presentation on the Library. He will contact Colleges to arrange to give presentation to each College	
NEXT MEETING	November 23, 10:00 a.m.	