

THE UNIVERSITY OF AKRON
Office of the Senior Vice President and Provost

Council of Deans
Meeting Minutes – December 7, 2004

Present: Auburn, Aynes, Barnett, Capers, Creel, Durbin (for Baker), Hariharan (for Haritos), Johnson, Kelley, Kristofco, Kruse (for Nelson), Midha, Mugler, Newkome, Silverman, Stroble

Absent With Notice: Stokes

Chair: Stroble

Recorder: C. Herold

TOPIC	DISCUSSION	ACTION
Minutes	Approved with corrections	Correction to Action portion of OCAN report: Mugler will be gathering information.
Direct Admits	Policy discussions within the colleges. Need to know if there are any changes to college policies by January (would be for fall 2006). Capers questioned whether the resources now being directed to advisement would be re-directed to other Colleges.	In order to have a clear picture of the needs, Deans were asked to provide the Provost with a detailed analysis of plans for each college. Will do a study of the current students in University College (work with IR to obtain information)
Policy Changes Passed at Faculty Senate	College of Nursing reorganization; Library at previous meeting.	Resolutions must go from Faculty Senate to the President.
Outstanding Teacher/Research Award Nominations	Few nominations for teacher award and none for researcher by deadline.	Will recommend extension of deadline and sending out announcements again. Will extend deadline for nominations to December 15. Beth will contact Christine Curry.
Budget Requests and Hearings	Will be scheduling times for formal process. Meeting dates will be 1/8, 1/22, and 1/29 and more if necessary. Deans will make 10-15 minute summarizations of budget requests followed by half hour of dialogue with committee.	Deans/VPs will be notified of scheduled date.
Program Review	Midha, S. Andrews, and Stroble met with Board Committee on December 6. Proposed latest draft documents of program review plan.	Perspectives of Provost will discuss updates of program review.
Withdrawal Policy	Mugler requested that Colleges provide her with policy of withdrawal. Different Colleges have different policies. Some use University Policy; some use their own policy. In some cases, individual faculty have their own policies. Discussions of change in policy.	Mugler will study further and look at practices of peer institutions and follow up discussions.
Admissions Off-Campus Visits	S. Johnson indicated importance of visits. Need to be sure colleges are represented at the visits. (distributed schedule of admissions events for '04/'05).	Suggested working with individual Deans and engage more people in proactive conversations about variations for next year.

Retreat	The COD Retreat will be January 25 at the Hilton West. More information will follow as available. Stroble distributed book to all to be read prior to retreat. Agenda will include in-depth discussions of reading.	
Adjournment & Next Meeting	Adjournment to Executive Session at 10:30. Next Meeting December 21.	