The Swap feature in My Akron allows you to change a class that you are currently enrolled in for another class that you would like to enroll in instead. If for some reason you are not able to enroll in the new class – because the class is full, you do not meet the prerequisites, etc. – you will not lose your spot in the original class.

Using Swap in My Akron

1. Log in to My Akron with your UAnet ID and password.
2. Navigate to Student Center.
3. Click Enroll.
4. Click the **Swap** tab.

5. Select the desired term and career.

6. Click **Continue**.
7. Choose the class from your schedule you would like to swap from the dropdown menu.
8. Click **Search**.

9. Use the Class Search to locate the new class.
10. Once you have found the class you would like, click **Select**.

   *Note: If you select a class that has a lab, recitation, or other secondary component attached, you will be prompted to select that as well.*
11. Enter a **Permission Nbr** if necessary.
12. Click **Next**.
13. Confirm your selections are correct. If so, click **Finish Swapping**.
14. Review the results, then click **My Class Schedule**.

   *Note: If the swap was not successful, the original class should still appear in your class schedule.*