

Faculty Research Committee
SUMMER FELLOWSHIP BUDGET PAGE

Name: _____ Empl ID: _____

Total Amount Requested: _____ **for FRC FY21 period May 10, 2021 – August 22, 2021.**

A maximum of \$10,000 is available for the summer fellowship. This amount may be used entirely for summer salary* or for a combination of salary and other research related expenses. The Fellowship begins the day after the end of the preceding academic year contract period and ends on the day before the start of the next contract period.

Do you anticipate expenditures prior to the start date? _____ Yes _____ No. If yes, briefly explain:

Summer Fellowships end in August. However, FRC accounts remain active for a few months beyond the end date to allow for final expenditures and any adjustments that may be needed. If you need additional time to complete your research, you must email your request for an extension to frc@uakron.edu.

Should your project receive funding, this budget form will be submitted to the Budget Office and an account will be established for your research program. Your department is responsible for preparing a Personnel Action Form for your summer salary and will be provided with guidance and a sample. Research related expenses (if any) are also processed through your academic department and must comply with all UA regulations and policies.

Summer salary is paid in three installments, at the end of June, July, and August. If your pay is not direct deposited, please provide your summer address:

Street address, City, State, Zip:

In the box(es) below, please provide a detailed breakdown of expenses as well as justification and rationale for the distribution between salary and other expenses. An additional page may be attached if necessary.

Total Salary* Requested (please explain in the box below): \$ _____

Total Other Expenses (please itemize and explain): \$ _____

*FRC Summer Fellowship budgets should include only actual salary dollars and not include fringes.