

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes of 6-21-2012

Members and Attendance

Stephanie Baker	2012-2015	Present
Matt Bungard	2012-2015	Absent with notice
Cheryl Collins-Slusarczyk	2010-2013	Present
Mary Dingler	2009-2012	Present
Emily Fillmore	2012-2015	Present
Debbie Gannon	2012-2015	Present
Nancy Homa	2009-2012	Present
Lissia Gerber	2010-2013	Present
Megan Hampshire	2012-2014	Present
Julie Harhay	2011-2014	Present
Amy Haynes	2011-2014	Present
Shelly Keller	2011-2014	Present
Ken Lindeman	2011-2014	Present
Margo Ohlson	2012-2015	Present
Deanne Reynolds	2011-2013	Present
Cynthia Richey	2012-2013	Present
Jeanne Semilia	2011-2014	Present
Michael Spayd	2012-2015	Present
Laura Spray	2012-2015	Present
Peggy Walchalk	2010-2013	Present

Regular meetings scheduled on third Thursday of each month at 12:30 p.m.

Meeting called to order at 12:30 p.m.

I. Agenda Topics

- 1.) **Welcome new members.** Cheryl greeted the committee and welcomed the new members.
- 2.) **Approve May minutes** – Deanne Reynolds motioned approval of the May minutes as written. Debbie Gannon seconded the motion. All members were in favor.
- 3.) **Treasurer update** – Julie estimated the June balance to be \$2,196.56. She mentioned that the charges for the Aeros event cost approximately \$1,704. The monies used to host this event were in lieu of the annual holiday party.
- 4.) **Recap of Aero’s game night** - Julie reported that over 200 attended the night at the Aero’s event on May 18, 2012. She has received positive feedback about the event and believes we reached a different audience because it was an off-campus event.
- 5.) **OSCHE Summer conference** - Cheryl and Julie attended the conference held at Miami University in Oxford, Ohio. They commented on what a great program it was and how nice the facilities are at Miami. Typical items discussed included raises, benefits, and furloughs.

Every college that attended the event shared a report. Cheryl mentioned that many of the represented colleges participate in fundraising and scholarship opportunities. She is expecting a compiled report from the conference and plans to discuss ideas with our committee in the weeks ahead.

- 6.) **SEAC Board Elections (2012-2013)** - The committee voted on board offices. The results are as follows:

Chair-	Cheryl Slusarczyk
Vice Chair-	Deanne Reynolds
Treasurer-	Julie Harhay
Secretary -	Peggy Walchalk

- 7.) **Ex-Officio Appointments** - The committee voted on the ex-officio appointments. Mary Dingler and Nancy Homa received unanimous votes to serve as ex-officio members for the 2012-2013 year.

- 8.) **SEAC Committee Membership** – Cheryl explained the various SEAC committees and their purpose.

Shelly Keller motioned to omit the Social Committee from the list and merge that committee's role with the Campus Community and Outreach Committee. Amy Haynes seconded the motion. All members were in favor.

The members then volunteered to serve on the various committees. The complete list is **attached** for your review and use. The document contains a complete list of the committee by membership and tab 2 of the document lists the member by person with their designated committee(s).

- 9.) **University Council** – Cheryl announced that because of his appointment to SEAC, Matt Bungard can no longer serve as an at large member on UC. That of course leaves an open seat on the University Council Executive committee. Deanne Reynolds has been serving as the SEAC rep on that committee.

Ken Lindeman motioned that Deanne stay on the University Council as a SEAC representative. Mary Dingler seconded the motion. All members were in favor.

Since that time, Deanne stepped down from UC to allow Matt Bungard to remain as the SEAC rep as he is serving on the By-laws committee of UC. We have since voted on an at large UC member and Rachelle Davis has been selected to serve.

The SEAC At-Large representatives joined the meeting to share their updates on their UC committees. Members present included, Eric Mundy, Mary Cooke, Joan Kaye, Sean Stevens, Margaret Canzonetta, Jeanette Quinn, John Kline, and Christina Brewer.

Members responded positive to their roles on the committees. Cheryl reiterated to all that their voice as a SEAC representative is important. It was mentioned that an application process or procedure needs to be established in filling future SEAC At-Large positions as they become vacant.

10.) **OSCHE Meeting – April 2013** – Cheryl mentioned that ideas for the April, 2013 meeting have been generated; however, it is necessary to create a committee to organize this meeting. Julie Harhay volunteered to lead the committee. Others who volunteered to help include, Stephanie Baker, Mary Dingler, Amy Haynes, Shelly Keller, Margo Ohlson, Cynthia Richey, Megan Hampshire, and Jeanne Semilia. It was suggested that a date be established for hosting this event and confirmed on President Proenza’s calendar.

11.) **Constituent Issues** – Peggy shared two items with the members. The first being an e-mail referring to a cross training program. After discussion the members agreed that our HR Liaison committee should discuss this idea with Becky Hoover or Bill Viau. Peggy will let the staff member know the progress as it develops.

The second item was a letter to the editor from the June 20, 2012 Akron Beacon Journal. There was no time for discussion on this topic.

Lissia Gerber mentioned that she received a letter from Summit County Children Services in reference to the annual school supply drive. She said she will scan the document and send it via e-mail to our members. After discussion it was determined that Lissia and Julie will begin the process for starting the school supply drive.

12.) **Old Business / New Business** –

- Cheryl explained the SEAC list serve should be used when submitting e-mails to SEAC committee members only. It is seac-c@lists.uakron.edu. There is an additional list serve that contains all campus staff addresses.
- Peggy will set up new members for access to the SEAC SharePoint site.
- Peggy provided a brief update from the SEAC Board meeting with President Proenza in May.

Emily Fillmore motioned to adjourn the meeting. Ken Lindeman seconded the motion. The meeting adjourned at 2:30 p.m.

Next scheduled meeting: **Thursday, July 19, 2012 – Student Union Room 314**

Submitted by: Peggy Walchalk, SEAC Secretary 2012-2013