# The University of Akron <br> Staff Employee Advisory Committee (S.E.A.C.) 

October 16, 2014 Agenda
UA Wayne Campus

Members and Attendance

| Stephanie Baker | $2012-2015$ |  |
| :--- | :--- | :--- |
| Bonnie Bromley (Secretary) | $2014-2017$ |  |
| Matt Bungard | $2012-2015$ |  |
| Emily Fillmore | $2012-2015$ | Absent w/notice |
| Debbie Gannon | $2014-2015$ |  |
| Marjorie Hartleben | $2014-2017$ |  |
| Shelly Keller | $2014-2017$ |  |
| Kristina Nakoneczy | $2014-2017$ |  |
| Ruth Nine-Duff | $2014-2017$ |  |
| Margo Ohlson (Chair) | $2012-2015$ |  |
| Doris Robinson | $2014-2017$ | Absent w/notice |
| Kathie Ruther | $2014-2017$ | Absent w/notice |
| Anthony Serpette (Vice Chair) | $2013-2016$ |  |
| Laura Spray (Treasurer) | $2012-2015$ |  |
| Peggy Walchalk | $2013-2016$ |  |

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

## Agenda Topics

I. Meeting called to order at:

Motion to approve August 28, 2014 and September 16, 2014 minutes: 1)
II. Old Business

- Sick Leave Bank (Anthony Serpette) -
a) Update from UC Steering committee -
b) Update from Talent Development \& Human Resources committee -
- Update on Operation Evergreen (Anthony) -
a) Planning for table
b) Help from Student Life
c) Zippigami Hand-on project
III. UC Committees
- Information Technology - Anthony
- Talent Development and Human Resources - Matt
- Physical Environment - Shelly
- Budget and Finance - Laura
a) The current balance is $\$ 4,142.75$
IV. New Business
- Polos -
a) Logo sample
b) Cost
c) Color
- Ronald Mac Donald Volunteering - Peggy
- President Meetings - Bonnie
- Zippy Pins - Bonnie
V. Motion to adjourn at 2:00 p.m.: 1)

2) 

Respectfully submitted by: Bonnie Bromley
With attachments:

- Attendance sheet
- OSCHE Summer 2015 Conference
- Polo worksheet
- Leave Bank Correspondence
- Operation Evergreen Correspondence
- Holiday Schedule

Next meeting scheduled for Thursday, November 20, 2014

Scheduled for Thursday/Friday - May 28 and 29, 2015

- President Scarborough has been written/invited to attend a portion of the conference. Perhaps a "welcome" part of the conference and/or hosting or attending a reception the first evening, or late afternoon of the first meeting day.
- The Honors Common Room has been reserved for both dates. This area will allow for the biggest portion of the meeting. It is also accessible to serve breakfast and/or lunches. We can save costs for the meals by using this room as we are not required to just use University Dining Services.
- We will be reimbursed for $\$ 1,000$ of the expenses. I suspect that we can stay within or under that budget.
- The Honors Residence Hall (with private bathroom) is available for overnight guests. The cost is \$27.13 per person per night double occupancy / or \$37.98 per night single occupancy. There could be a possible $5 \%$ increase by summer 2015. Overnight stays are paid by the individuals/colleges reserving the room(s). Peggy will check with local hotels for a rates and availability as an alternative to staying in a residence hall.
- Currently seeking coupons, giveaways, binders, folders, pens, etc. (UA Bookstore, departments, campus retailers, etc.)
- The conferences typically include the following:
o a gathering at a local restaurant/bar the Thursday evening before - for anyone who arrives early (SEAC members, please keep Wednesday, May $27^{\text {th }}$ evening open to meet and socialize with representatives from the other colleges
0 breakfast prior to the first meeting (Thursday morning)
o a welcome from university administration (president/VPs)
o Business Meeting - Elections and board reports
o representatives from SERS and OPERS
o lunch (Thursday)
0 an interactive/stress free workshop or seminar (ANY IDEAS?)
o campus tour
o an evening/late afternoon reception/dinner - social time - attend local event?
o breakfast (Friday)
o Reports by colleges in attendance
o Lunch (Friday)

SEAC TREASURER REPORT 6/2014-7/2015
Expected
income
and
Budget Items
Balance
Expenses expenses Notes

| DETAIL |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| June 2014 carryover | \$2,522.75 |  |  |  |
| Budget deposit |  | \$1,620.00 |  |  |
| reported July 17, 2014 reported balance | - |  |  | no report |
| reported Aug 21, 2014 meeting moved to Aug 28, 2014 reported balance | - |  |  | no report |
| OSCHE millage - |  | (\$34.47) |  | Peggy Walchalk |
| Rubber Ducks tickets - Wayne payment |  | \$36.00 |  |  |
| reported Sept 18, 2014 reported balance | \$4,142.75 |  |  |  |
|  |  |  |  |  |
| OSCHE Summer conference |  |  | (\$1,500.00) |  |
| OSCHE Summer Conference reembursed |  |  | \$1,000.00 |  |
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| SEAC Acct Balance |  | \$ 4,144.28 | \$3,644.28 |  |

