The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Thursday, November 20, 2014
A G ENDA
Members and Attendance

| Stephanie Baker | $2012-2015$ |  |
| :--- | :---: | :---: |
| Bonnie Bromley (Secretary) | $2014-2017$ |  |
| Matt Bungard | $2012-2015$ |  |
| Emily Fillmore | $2012-2015$ |  |
| Debbie Gannon | $2014-2015$ |  |
| Marjorie Hartleben | $2014-2017$ |  |
| Shelly Keller | $2014-2017$ |  |
| Kristina Nakoneczy | $2014-2017$ |  |
| Ruth Nine-Duff | $2014-2017$ |  |
| Margo Ohlson (Chair) | $2012-2015$ |  |
| Doris Robinson | $2014-2017$ |  |
| Kathie Ruther | $2014-2017$ |  |
| Anthony Serpette (Vice Chair) | $2013-2016$ |  |
| Laura Spray (Treasurer) | $2012-2015$ |  |
| Peggy Walchalk | $2013-2016$ |  |

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

## Agenda Topics

I. Meeting called to order at:

Motion to approve October $16^{\text {th }}$ minutes: 1 )
2)
II. Old Business

- Leave Bank (Anthony Serpette) -
a) Update from UC Steering committee -
b) Update from Talent Development \& Human Resources committee - What models were submitted to UC committee?
- Operation Evergreen Wrap-up (Anthony) -
- SEAC POLO
a) a) Logo sample
b) Cost - \$16.00-up
c) Color - Decision needed for color


## III. UC Committees

- Information Technology - Anthony
- Talent Development and Human Resources - Matt
- Physical Environment - Shelly
- Budget and Finance - Laura
a) The current balance is:
IV. New Business
- Election of SEAC Member
- OSCHE Conference
- Ronald MacDonald Volunteering - Peggy (See attachment)
- Creative Programming Ideas
a) 2015 Brown Bag Event -
b) Ronald MacDonald Cookie Project -
c) Holiday SEAC Member Reception -
d) Issue Survey to Members -
e) 2015 Wreath/Tree Decoration
- President Meetings - Bonnie
- Zippy Pins - Bonnie
V. Motion to adjourn at:

1) 
2) 

Respectfully submitted by: Bonnie Bromley

With attachments:

- Zippy Oragami Craft Project—http://uakron.edu/u/zippigami
- Ronald MacDonald Information
- OSCHE Summer Conference

Next meeting scheduled for Thursday, December 20, 2014

## SEAC - OSCHE Summer Conference Update:

Scheduled for Thursday/Friday - May 28 and 29, 2015

- President Scarborough has been written/invited to attend a portion of the conference. Perhaps a "welcome" part of the conference and/or hosting or attending a reception the first evening, or late afternoon of the first meeting day.
- The Honors Common Room has been reserved for both dates. This area will allow for the biggest portion of the meeting. It is also accessible to serve breakfast and/or lunches. We can save costs for the meals by using this room as we are not required to just use University Dining Services.
- We will be reimbursed for $\$ 1,000$ of the expenses. I suspect that we can stay within or under that budget.
- The Honors Residence Hall (with private bathroom) is available for overnight guests. The cost is $\$ 27.13$ per person per night double occupancy / or $\$ 37.98$ per night single occupancy. There could be a possible $5 \%$ increase by summer 2015. Overnight stays are paid by the individuals/colleges reserving the room(s). Peggy will check with local hotels for a rates and availability as an alternative to staying in a residence hall.
- Currently seeking coupons, giveaways, binders, folders, pens, etc. (UA Bookstore, departments, campus retailers, etc.)
- The conferences typically include the following:

0 a gathering at a local restaurant/bar the Thursday evening before - for anyone who arrives early (SEAC members, please keep Wednesday, May $27^{\text {th }}$ evening open to meet and socialize with representatives from the other colleges
o breakfast prior to the first meeting (Thursday morning)
0 a welcome from university administration (president/VPs)
o Business Meeting - Elections and board reports
o representatives from SERS and OPERS
o lunch (Thursday)
o an interactive/stress free workshop or seminar (ANY IDEAS?)
0 campus tour
o an evening/late afternoon reception/dinner - social time - attend local event?
o breakfast (Friday)
o Reports by colleges in attendance
o Lunch (Friday)

SEAC TREASURER REPORT 6/2014-7/2015

| Budget Items | Balance | Expenses | Expected <br> income and expenses | Notes |
| :---: | :---: | :---: | :---: | :---: |
| DETAIL |  |  |  |  |
| June 2014 carryover | \$2,522.75 |  |  |  |
| Budget deposit |  | \$1,620.00 |  |  |
| reported July 17, 2014 reported balance | - |  |  | no report |
| reported Aug 21, 2014 meeting moved to Aug 28, 2014 reported balance | - |  |  | no report |
| OSCHE millage - |  | (\$34.47) |  | Peggy Walchalk |
| Rubber Ducks tickets - Wayne payment |  | \$36.00 |  |  |
| reported Sept 18, 2014 reported balance | \$4,142.75 |  |  |  |
|  |  |  |  |  |
| OSCHE Summer conference |  |  | (\$1,500.00) |  |
| OSCHE Summer Conference reembursed |  |  | \$1,000.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| SEAC Acct Balance |  | \$ 4,144.28 | \$3,644.28 |  |

