The University of Akron Staff Employee Advisory Committee (S.E.A.C.) Thursday, November 20, 2014

AGENDA

Members and Attendance

Michibers and Attendance		
Stephanie Baker	2012-2015	
Bonnie Bromley (Secretary)	2014-2017	
Matt Bungard	2012-2015	
Emily Fillmore	2012-2015	
Debbie Gannon	2014-2015	
Marjorie Hartleben	2014-2017	
Shelly Keller	2014-2017	
Kristina Nakoneczy	2014-2017	
Ruth Nine-Duff	2014-2017	
Margo Ohlson (Chair)	2012-2015	
Doris Robinson	2014-2017	
Kathie Ruther	2014-2017	Absent w/notice
Anthony Serpette (Vice Chair)	2013-2016	
Laura Spray (Treasurer)	2012-2015	
Peggy Walchalk	2013-2016	

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

Agenda Topics

I. Meeting called to order at:

Motion to approve October 16th minutes: 1) 2)

II. Old Business

- Leave Bank (Anthony Serpette)
 - a) Update from UC Steering committee -
 - b) Update from Talent Development & Human Resources committee What models were submitted to UC committee?
- Operation Evergreen Wrap-up (Anthony) –
- SEAC POLO
 - a) a) Logo sample
 - b) Cost \$16.00 up
 - c) Color Decision needed for color

III. UC Committees

- Information Technology Anthony
- Talent Development and Human Resources Matt
- Physical Environment Shelly
- Budget and Finance Laura
 - a) The current balance is:

IV.	Ne	w Business	
	•	Election of SEAC Member	
	•	OSCHE Conference	
	•	Ronald MacDonald Volunteering – Peggy (See attachment)	
	•	Creative Programming Ideas	
		a) 2015 Brown Bag Event –	
		b) Ronald MacDonald Cookie Project –	
		c) Holiday SEAC Member Reception –	
		d) Issue Survey to Members –	
		e) 2015 Wreath/Tree Decoration	
	•	President Meetings – Bonnie	
	•	Zippy Pins - Bonnie	
V.	Mo	otion to adjourn at: 1) 2	.)
Respec	tful	ly submitted by: Bonnie Bromley	

With attachments:

- Zippy Oragami Craft Project—http://uakron.edu/u/zippigami
- Ronald MacDonald Information
- OSCHE Summer Conference

Next meeting scheduled for Thursday, December 20, 2014

Scheduled for Thursday/Friday - May 28 and 29, 2015

- President Scarborough has been written/invited to attend a portion of the conference. Perhaps a "welcome" part of the conference and/or hosting or attending a reception the first evening, or late afternoon of the first meeting day.
- The Honors Common Room has been reserved for both dates. This area will allow for the biggest portion of the meeting. It is also accessible to serve breakfast and/or lunches. We can save costs for the meals by using this room as we are not required to just use University Dining Services.
- We will be reimbursed for \$1,000 of the expenses. I suspect that we can stay within or under that budget.
- The Honors Residence Hall (with private bathroom) is available for overnight guests. The cost is \$27.13 per person per night double occupancy / or \$37.98 per night single occupancy. There could be a possible 5% increase by summer 2015. Overnight stays are paid by the individuals/colleges reserving the room(s). Peggy will check with local hotels for a rates and availability as an alternative to staying in a residence hall.
- Currently seeking coupons, giveaways, binders, folders, pens, etc. (UA Bookstore, departments, campus retailers, etc.)
- The conferences typically include the following:
 - a gathering at a local restaurant/bar the Thursday evening before for anyone who arrives early (SEAC members, please keep Wednesday, May 27th evening open to meet and socialize with representatives from the other colleges
 - o breakfast prior to the first meeting (Thursday morning)
 - o a welcome from university administration (president/VPs)
 - Business Meeting Elections and board reports
 - representatives from SERS and OPERS
 - lunch (Thursday)
 - o an interactive/stress free workshop or seminar (ANY IDEAS?)
 - o campus tour
 - an evening/late afternoon reception/dinner social time attend local event?
 - breakfast (Friday)
 - o Reports by colleges in attendance
 - Lunch (Friday)

SEAC TREASURER REPORT 6/2014 - 7/2015

Expected income and

Budget Items	Balance	Expenses	expenses	Notes
DETAIL				
June 2014 carryover	\$2,522.75			
Budget deposit		\$1,620.00		
reported July 17, 2014 reported				
balance	-			no report
reported Aug 21, 2014 meeting				
moved to Aug 28, 2014 reported				
balance	-			no report
OSCHE millage -		(\$34.47)		Peggy Walchalk
Rubber Ducks tickets - Wayne				
payment		\$36.00		
reported Sept 18, 2014 reported				
balance	\$4,142.75			
OSCHE Summer conference			(\$1,500.00)	
OSCHE Summer Conference				
reembursed			\$1,000.00	
	1			
SEAC Aget Balance		¢ 444430		
SEAC Acct Balance	1	\$ 4,144.28	\$3,644.28	