

MFC/T Master's Comprehensive Examination Policy

COMPS Policy:

Students are encouraged to take the comprehensive examination (CPCE and MFT Supplement Test B) during Practicum. The CPCE is a 3-hour examination, and because MFT students have the additional MFT Supplement Test B, will have 1 additional hour to complete that portion of the examination. Students are expected to get a minimum score of 60% minus 1 SD on the CPCE and the MFT Supplement Test B. Students register for the examination with Sandy White, Coordinator of Departmental Operations (she will also post the date and time of the next upcoming examination on our monitor. You can reach Sandy White at 330-972-7779 or at whites1@uakron.edu

Students unable to pass one or both portions of the examination at the minimum score must wait until the following semester and may then re-register to retake the examination (please remember that students will be charged each time they take the CPCE, as this is a national examination which is scored nationally). Students will be notified by phone, first by Dr. Jordan, and then in writing via E-mail of their failure of the examination. It is strongly encouraged that students contact their advisor to review their scores in each of the 8 content areas and that the student explores with his/her advisor ways to prepare for retaking the comprehensive examination.

IMPORTANT: students who have failed the CPCE and/or the MFT Supplement Test B will be required to retake both parts of the Comprehensive Examination.

Students may retake the exam one time. Students unable to pass the examination a second time will be given an oral examination by the MFC/T faculty and administrators. The same 8 core areas tested by the CPCE will be assessed orally. If students are unable to pass the oral examination as well, it will be recommended to the Graduate School that the student be dismissed for one academic year, with the option to apply and petition the MFC/T faculty to be reinstated. **REMEMBER:** It is the MFC/T faculty prerogative to decide if a student should be re-admitted to the program. It is important that students desiring to be readmitted prepare written materials and be available for an in-person meeting with the MFC/T faculty to identify what they have done that will help them to be successful in passing the Comprehensive Examination. Successful passing the Comprehensive examination is required before a student is eligible to graduate.

Students with accessibility issues should contact the Accessibility Office prior to taking the examination if they believe that they can benefit from accommodations. Students must be registered with the Accessibility Office to request accommodations. Those not registered cannot retroactively request accommodations. If you have any questions, please contact the Accessibility Office for more information.