

University Council Executive Committee

MINUTES

AUGUST 22, 2023

3:30-3:55 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Attendees: Alia Baig, Jeanette Carson, Alexis Currie, Tonia Ferrell, Marjorie Hartleben, Nate Meeker, John Wiencek</p> <p>Absent with notice: Ed Evans, Kris Kraft</p> <p>Absent without notice:</p>
Agenda topics:	
CALL TO ORDER TONIA FERRELL	
	<ol style="list-style-type: none"> The chair called the meeting to order. The chair added Orientation under New Business. The agenda was approved as amended. The minutes of the July 25, 2023, meeting were approved as distributed.
TOPIC SUBMISSIONS TONIA FERRELL	
	<ul style="list-style-type: none"> Topic submissions to refer: <ul style="list-style-type: none"> Pickleball Courts – will be referred to Campus Wellness, with note to bring in any other entities on campus for discussion.
UNFINISHED BUSINESS TONIA FERRELL	
	<ul style="list-style-type: none"> Guest speakers – September speaker is Faii Sangganjanavanich who will speak on student mental health. October is the full UC meeting, with a report from Budget & Finance. Dan Freisner is confirmed to speak at the December meeting. The chair requested that all upcoming speakers be listed on future UCEC agendas. UC participation – in person for fall, if a voting UC member they are expected to attend in person. Chair had a meeting with the president, provost, Gwen Price and discussed UC’s role in participation. Would like to get more momentum this year for admins to get more policies into committee work. Evans supported that and mentioned that he did not recall the last time Budget & Finance had delivered a report. Committee reports online are not up to date

	<p>either. The chair added that this will be discussed in a future meeting with admins and chair with plans to educate or reeducate concerning committee expectations.</p> <ul style="list-style-type: none"> • Committee overlap – no updates. The chair will follow up with FS chair Budd after the upcoming Faculty Senate meeting. • Committee reporting – Budget & Finance will be expected to report twice per year, Physical Facilities once per year. Returning to the processes of UC, with goals and annual reports. In discussions with provost and Paul Levy talked about the need for goals and to back to annual reports for future HLC visits. • The president will be asked to put an item in Digest after the September UC meeting to remind campus of topic submission information. • Secretary Kraft reported that all committee memos are ready to go out. • SEAC elections – Hartleben reported that Michele Novachek offered to serve on UCEC until SEAC gets elections done. SEAC seats won't be filled by the September UC meeting. The chair reminded UCEC that quorum for UC is majority of filled seats.
<p style="text-align: center;">NEW BUSINESS TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • Agenda for the September 12, 2023 UC meeting was approved. • Special Awards committee – two nominations for volunteers. If you know anyone else who may want to serve have them contact Michele Novachek. • Orientation – chair would like to have a meeting with chairs/admins with the provost to have an orientation with them. Would take place in Teams. Will work with Patti to schedule. Could have a couple smaller meetings if can't get everyone in same place at same time. More involved orientation is a desire, but time is an issue for most people. A welcome memo was sent out by Kris to new members.
<p style="text-align: center;">GOOD OF THE ORDER TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • Chair Ferrell thanked Jeanette Carson for her service on UC for many years, this is her last meeting as Vice Chair. Also thank you to Marjorie Hartleben for her service to UC. • The meeting was adjourned at 3:55 pm.