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VP Finance & Administration/CFO

November 12, 2019

University Council

Budget & Finance Committee

In-Depth Report

July 1, 2018 through June 30, 2019
July 1, 2018 – June 30, 2019

CFO Initiatives to UC Budget & Finance

• FY 18 Budgets – Previously Endorsed
  – August 2018, Discussed budget closed

• FY 19 Budgets – Previously Endorsed
  – February and April 2019, Discussed GF ReBudget
  – March 2019, Discussed Revenues and Expenditures
  – April and May 2019, Reviewed Academic Program Review (Table 5)
  – October 2018, Conveyed AAR being summarized

• Budget Flow Chart – Endorsed
  – September and October 2018, Introduced and discussed planning process and flow chart

• FY 20 Budgets – Endorsed
  – General Fund
  – Auxiliary Funds
  – Sales Funds
CFO Initiatives to UC Budget & Finance (cont’d)

• **Other**
  – **Debt Refinance – Endorsed**
  – **University and Foundation Property Matters**
    • August 2018, March and May 2019, provided updates on several campus projects and property matters
    • May 2019, discussed Summer construction season projects
  – **VRIP, TARP, and VSRP**
    • April 2019, discussed similarities and differences
  – **University Banking and Investment**
    • May 2019, commented on the relationships
  – **PCard Provider**
    • May 2019, mentioned change from JPMorgan Chase to Bank of America
CFO Initiatives to UC Budget & Finance (cont’d)

- Other (continued)
  - Outsourced Chief Investment Officer
    - May 2019, discussed combined search process for the Foundation and University Pooled Endowments
  - Vehicles and Equipment (May 2019)
    - UAPD
    - PFOC
    - Safety
    - LapTop Refresh
      - 1st Round: 750
      - 2nd Round: 450
  - Akron Tuition Guarantee
    - May 2019, discussed bringing additional information to an upcoming meeting
Discussion
The University of Akron
Continuous Planning and Budgetary Process

Stakeholders
President, CFO, Provost, Vice Presidents, Deans, University Council Budget and Finance Committee, University Council, Board of Trustees Finance Committee, and Board of Trustees.

Process and Timeline

November – February

Step 1
As the planning process concludes, CFO develops initial budgetary assumptions and estimates.

January – April

Step 2A
CFO shares initial and evolving assumptions and estimates with President, Provost, and University Council Budget and Finance Committee.

Step 2B
CFO and Provost coordinate with the non-academic and academic units to gather planning and budgetary information.

Step 2C
CFO and Provost work with President to formulate budgets.

March – April

Step 3
CFO meets with Finance & Administration Committee of the Board of Trustees to review details of the developing budgets.

Step 4
CFO meets with University Council Budget and Finance Committee to review details of the developed budgets.

Step 5
University Council Budget and Finance Committee considers its endorsement of the budgets.

May

Step 6
University Council considers its endorsement of the budgets.

Step 7
CFO presents the budgets to the Finance Committee of the Board of Trustees for its consideration or possibly presents to the full Board of Trustees for approval consideration.

Step 8
The Board of Trustees considers the budgets as presented for the Consent Agenda or as New Business.

Budget Flow Chart
FY 17 CFO Initiatives to Budget & Finance

- Endowment Spending/Admin. Rates Change – **Endorsed**
- Refund Policy Change – **Endorsed**
- Parking Lot Leases Cancelation – **Endorsed**
- Center for Child Development Closure – **Endorsed**
- Faculty Laptop Replacement Program – **Endorsed**
- FY 18 Budget Principles – **Endorsed**
  - No plan for involuntary reduction
  - Invest in enrollment needs
  - $30 million draw from savings
  - Prudent position control
  - Control expenditures
FY 18 CFO Initiatives to Budget & Finance

- Tuition Increase – **Endorsed**, see Tuition Guarantee below
- Travel Policy & Procedure Changes – **Discussed**
- JAR Renovation – **Discussed**
- Establishment of State Patrol Office on or near Campus – **Endorsed**
- Return of Baseball and Women’s Lacrosse – **Endorsed**
- Faculty Buy-Out (VRIP) – **Discussed**
- Tuition Guarantee – **Discussed**
- Debt Deferral Opportunity – **Endorsed**
- Consider Raises for Non-Represented Employees – **Endorsed**
- FY 19 Budgets – **Endorsed**
  - General Fund
  - Auxiliary Funds
  - Sales Funds
- Raze Grant St Residence/Town Homes & Plasma Bldgs – **Discussed**
- Continuous Planning and Budget Process – **Discussed**