

# University Council

MINUTES

NOVEMBER 13, 2018

3 – 4:35 PM

STUDENT UNION 312

MEETING CALLED BY	Phil Allen, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Phil Allen, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p><b>Member:</b> Philip Allen, Linda Barrett, Taylor Bennington, Jeanette Carson, Katie Cerrone, Ed Evans, Tonia Ferrell, Alec Gerred, John Green, Marjorie Hartleben, Brittany Hartman, Kristine Kraft, Paul Levy, Mary Jo MacCracken, Allen Mathis, Chand Midha, Kris Nakoneczny, Ruth Nine-Duff, Jonah Pichette, Linda Saliga, Kimberly Schveder, Julia Spiker</p> <p><b>Absent with notice:</b> Julie Cajigas, Harvey Sterns, Rex Ramsier</p> <p><b>Absent without notice:</b> Lynn Lucas</p> <p><b>Other attendees:</b> Celeste Cook, Joseph Gingo, Wayne Hill, Sarah Kelly, Neil L'Amoreaux, John MacDonald, John Messina, Nathan Mortimer, Joette Dignan Weir</p>
Agenda topics:	
3:00 – 3:05	CALL TO ORDER <span style="float: right;">PHIL ALLEN</span>
DISCUSSION	<ol style="list-style-type: none"> <li>The chair called the meeting to order and asked for additions to the agenda. The topic, Presidential Search Process, was added after the President's Remarks. The agenda was approved as amended by unanimous consent.</li> <li>The chair asked for additions or corrections to the October 9 University Council minutes. There being none, the minutes were approved as distributed by unanimous consent.</li> </ol>
3:05 – 3:10	CHAIR'S REMARKS <span style="float: right;">PHIL ALLEN</span>
DISCUSSION	<ol style="list-style-type: none"> <li>The chair provided an overview of the proposed presidential search process: <ul style="list-style-type: none"> <li>Conduct a closed search to obtain a larger and better pool of candidates</li> <li>Create a subcommittee consisting of the UC chair, FS chair, AAUP president and USG president</li> <li>The UC chair would indirectly represent all UC constituency groups not included on the subcommittee</li> <li>The subcommittee would be participatory instead of advisory, but would not vote on the final decision</li> </ul> <p>A discussion and vote will take place after the President's remarks.</p> </li> <li>CFO Mortimer will present a revised Continuous Planning and Budgetary Process during the In-Depth Budget and Finance Committee Report followed by a discussion and vote.</li> </ol>

	<p>3. Discussed the upcoming meeting schedule for UC's discussion and vote on the university-wide Three Year Action Plan</p> <ul style="list-style-type: none"> <li>• A special meeting will be held on November 27, 2018 for a first reading and discussion of the Action Plan</li> <li>• A vote on endorsement of the Action Plan will be held at the December 4 UC meeting.</li> </ul>
3:10 – 3:15	<p>EXECUTIVE COMMITTEE REPORT</p> <p style="text-align: right;">RUTH NINE-DUFF</p>
DISCUSSION	<p>The vice chair reviewed the attached <a href="#">October 16 UC Executive Committee minutes</a>.</p> <p>The Academic Activities Review (AAR) Report was released to the campus community on October 22. The full report and the reviews developed by the individual units are available at <a href="#">the AAR website</a>.</p>
3:15 – 3:25	<p>PRESIDENT'S REMARKS</p> <p style="text-align: right;">JOHN GREEN</p>
DISCUSSION	<p>The Three-Year Action Plan was discussed:</p> <ul style="list-style-type: none"> <li>• The division level plans were due on Nov. 12 and have been posted to a Sharepoint site</li> <li>• President Green read the college plans and is pleased with the college-identified priorities and suggested action steps; he is in the process of reading the administrative and auxiliary plans</li> <li>• President Green, Provost Ramsier and CFO Mortimer will use the division level plans to create a university level plan which will be shared with UC for discussion and a vote for endorsement</li> <li>• The university level plan will impact the presidential search and be the foundation for creating the FY2020 budgets</li> <li>• All documents will be made available to the campus community</li> </ul> <p>He thanked the Three-Year Action Plan Steering Committee and asked UC members to express his appreciation to their colleagues across campus. Dr. Green recognized the plans were a lot of work in a short period of time and is certain this process will bear good results for the university over time.</p> <p>Concerns about faculty involvement in the Action Planning process should be directed to department chairs, deans and/or Faculty Senate.</p>
3:25 – 3:54	<p>PRESIDENTIAL SEARCH PROCESS</p> <p style="text-align: right;">PHIL ALLEN</p>
DISCUSSION	<p>The following were discussed:</p> <ul style="list-style-type: none"> <li>• Kent State University and Cleveland State University have conducted closed searches</li> <li>• If there is a closed search, a suggestion was made to have an open forum with the Board of Trustees to give constituency groups an opportunity for input</li> <li>• Adding the CPAC and SEAC chairs to the subcommittee would make it too large</li> <li>• Are the UC constituency groups aware of today's discussion and vote? CPAC, SEAC and USG are aware</li> <li>• University Rule 3359-1-05 regarding the presidential selection process would be revised</li> <li>• There was a suggestion to conduct a vote to choose the member who will represent UC on the search subcommittee</li> <li>• Jeanette Carson read the attached <a href="#">statement from CPAC and SEAC</a></li> <li>• There was a discussion about UC Bylaw H(I)(a), duties of the chair of the University Council/Executive Committee</li> </ul>

	<ul style="list-style-type: none"> <li>• The UC chair noted he would represent all constituents indirectly and would speak with all groups before to understand their perspectives so he can best represent them in the process</li> <li>• There was a discussion about what today’s vote would entail; a request was made for a written motion</li> </ul> <p>A motion was made to table the question and vote until we receive more information from Provost Ramsier. <b>The motion carried</b> by unanimous consent.</p> <p>It is the intent of the UC chair to hold the vote at the special UC meeting on November 27, 2018.</p>
3:55 – 4:15	<p style="text-align: center;">BUDGET AND FINANCE COMMITTEE IN-DEPTH STANDING COMMITTEE REPORT</p> <p style="text-align: right;">PHIL ALLEN NATHAN MORTIMER</p>
DISCUSSION	<ol style="list-style-type: none"> <li>1. Phil Allen, chair, discussed the attached <a href="#">committee goals</a>.</li> <li>2. Nathan Mortimer, CFO, discussed the attached <a href="#">FY18 CFO Initiatives</a> that were taken to the Budget and Finance Committee.</li> <li>3. Nathan Mortimer, CFO, and Phil Allen, chair, discussed the attached <a href="#">Continuous Planning and Budgetary Process</a>.</li> </ol> <p>The following was discussed:</p> <ul style="list-style-type: none"> <li>• The timeline runs November – June; the previously endorsed budget process ran July – May</li> <li>• The new timeline will allow the CFO to use census numbers to develop initial budgetary assumptions and estimates (Nov. – Feb.)</li> <li>• The CFO meets with the UC Budget and Finance Committee (Mar. – Apr.)</li> <li>• The UC makes its budget recommendation to the President (May)</li> </ul> <p>The UC Budget and Finance Committee discussed and endorsed the process.</p> <p>There was a motion to endorse the Continuous Planning and Budgetary Process. <b>The motion carried</b> by a secret ballot vote of 19 in favor and 1 opposed.</p>
4:15 – 4:35	<p style="text-align: center;">COMMITTEE REPORTS</p> <p style="text-align: right;">COMMITTEE CHAIRS</p>
DISCUSSION	<p><b>Communications:</b> No report.</p> <p><b>Informational Technology:</b> They finalized their goals, which include addressing identity management, ensuring the laptop refresh program is sustainable, establishing effective communication between IT and users, and discussing network storage space.</p> <p><b>Institutional Advancement:</b> They are finalizing their goals.</p> <p><b>Physical Environment:</b> They finalized their goals and approved space allocations. They will hold an election for chair at the next meeting.</p> <p><b>Recreation and Wellness:</b> They finalized their goals. They are working on a reciprocal service agreement between the UA Recreation and Wellness Center and Cleveland Clinic (Montrose, Green and Stow locations). More information is forthcoming and will appear in the Digest.</p>

	<p><b>Student Engagement and Success:</b> They are finalizing their goals. They will be discussing the First Year Experience, Choose Ohio First and the impact of the December billing on student enrollment.</p> <p><b>Talent Development and Human Resources:</b> They have finalized their goals. They are working on a sick leave policy and health care savings/incentives for employees, as well as workplace development via UA Solutions for employees and a workplace bullying and harassment policy</p> <p><b>Ad hoc Awards Committee:</b> No report.</p> <p><b>Ad hoc Human Development Committee:</b> They met with Dean Tudor about flexible learning options. They would like Dean Tudor to make a presentation to UC in February.</p> <p><b>Ad hoc Textbook Committee:</b> They saw a presentation by Cengage that provided an overview of their innovative textbook program aimed at making textbooks more affordable for students. Information about open textbooks is available at <a href="https://www.uakron.edu/affordablelearning/about/index.dot">https://www.uakron.edu/affordablelearning/about/index.dot</a>.</p> <p><b>Ad hoc Web Accessibility Committee:</b> They are working on a policy recommendation and will bring it to UC for endorsement.</p>
4:35 – 4:35	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">PHIL ALLEN</p>
DISCUSSION	<p>Congratulations to Tonia Ferrell. She received her Doctor of Philosophy degree in Higher Education Administration from Kent State University.</p> <p>The meeting was adjourned at 4:35 p.m. by unanimous consent.</p>