

# University Council

MINUTES

FEBRUARY 12, 2019

3 – 4:05 PM

STUDENT UNION 312

<b>MEETING CALLED BY</b>	Phil Allen, chair	
<b>TYPE OF MEETING</b>	Monthly Meeting	
<b>PRESIDER</b>	Phil Allen, chair	
<b>NOTE TAKER</b>	Kim Haverkamp	
<b>ATTENDEES</b>	<p><b>Member:</b> Philip Allen, Linda Barrett, Taylor Bennington, Katie Cerrone, Tonia Ferrell, Alec Gerred, John Green, Brittany Hartman, Kristine Kraft, Paul Levy, Mary Jo MacCracken, Chand Midha, Kris Nakoneczny, Ruth Nine-Duff, Rex Ramsier, Linda Saliga, Julia Spiker, Harvey Sterns,</p> <p><b>Absent with notice:</b> Julie Cajigas, Jeanette Carson, Ed Evans, Marjorie Hartleben, Allen Mathis, Jonah Pichette, Shawn Stevens</p> <p><b>Absent without notice:</b> Hailey Cargill, Lynn Lucas</p> <p><b>Other attendees:</b> Andrew Adolph, Pam Brandenstein, Wayne Hill, Jolene Lane, Neal L'Amoreaux, John MacDonald, John Messina, Stephen Myers, Jeremy Noll, John Reilly, Joette Dignan Weir</p>	
<b>Agenda topics:</b>		
<b>3:00 – 3:05</b>	<b>CALL TO ORDER</b>	<b>PHIL ALLEN</b>
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>The chair called the meeting to order and asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</li> <li>The chair asked for additions or corrections to the January 15 University Council minutes. The minutes were approved as distributed by unanimous consent.</li> </ol>	
<b>3:05 – 3:10</b>	<b>CHAIR'S REMARKS</b>	<b>PHIL ALLEN</b>
<b>DISCUSSION</b>	<p>The chair opened the meeting with remarks about the ever-changing nature of higher education and the challenges we face. He mentioned the recent Wright State faculty strike as an example and remarked that a resolution seemed to be at hand for them. Chair Allen hopes we receive more support from new Governor Mike DeWine for higher education in Ohio.</p> <p>Sarah Kelly will discuss revisions to the proposed Sick Leave Bank Policy at the February 19 UCEC meeting. UC members were asked to send their questions to Kim Haverkamp.</p>	
<b>3:10 – 3:15</b>	<b>EXECUTIVE COMMITTEE REPORT</b>	<b>PHIL ALLEN</b>
<b>DISCUSSION</b>	<p>The chair discussed the attached <a href="#">Executive Committee Report</a> from the January 22 UCEC meeting.</p>	

DISCUSSION	<p>1. <b>Three-Year Action Plans:</b> President Green thanked everyone for their great work on the academic and administrative action plans. The deans and VPs were asked to align their college/unit action plans with the University priorities. The president indicated that very few modifications were requested to plan details. The revised action plans will be posted on the Three-Year Action Plan webpage in addition to the initial plans.</p> <p>Items in the action plans that require money will go through the budget process. The action plans will influence the FY2020 budget and beyond.</p> <p>The Three-Year Action Plan Steering Committee is discussing ways to better implement the planning process next year. The action plans will be updated each fall. The action plan templates will be distributed before fall semester to give college/units ample time to update their plans.</p> <p>2. <b>Budget Process:</b> The FY2020 goal is to reduce the overall basic expenditures by \$15m. Because of the Three-Year Action Plans we have established university priorities, which will allow us to manage these reductions in areas away from priorities. The overall goal is to manage the deficit, conserve resources, use reserves cautiously and be positioned to grow revenues by 2023 when we will see more favorable demographics in the traditional student population. CFO Mortimer and his staff are updating the assumptions. Work will be done simultaneously with the Division of Finance and Administration, UC Budget and Finance Committee and BOT Finance and Administration Committee. The budget will be brought to UC for endorsement.</p> <p>3. <b>University Reorganization Proposals:</b> President Green discussed four proposals for potential college reorganizations with appropriate academic units and received feedback. The president will review all feedback and work through shared governance to seek any potential changes to the academic organization. Revised proposals will go to the Faculty Senate Academic Policies Committee and Faculty Senate with possible Board action no earlier than June.</p>
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DISCUSSION	<p>1. Faculty Senate discussed fair and consistent workload assignments for full-time faculty members, and has provided suggestions for workload policies. The provost hopes the changes are in place by fall 2019.</p> <p>2. Choose Ohio First is a state funded program for STEMM majors. The retention and graduation rates for students in this program are excellent. They have expanded their scope to include a cohort of non-STEMM majors called the Collegiate Scholars Program. The attached <a href="#">Choose Ohio First (COF) &amp; Pipeline Initiatives PowerPoint</a> was presented to the BOT Academic Issues Committee on February 8. We plan to invest in expanding their impact to other student cohorts, particularly those receiving an underrepresented student scholarship.</p> <p>3. Per the census data, spring enrollment is 19,030 students. We enforced the new policy on student dismissal. Students whose cumulative GPA falls below 2.0 for three consecutive semesters are dismissed from the University after a holistic review and at the discretion of the relevant dean.</p> <p>4. Fall applications are lower compared to last year. We have more confirmations compared to last year and those students also have higher GPA and ACT scores. The yield is going up and that is what we want to see. We have taken a new approach to managing scholarship</p>
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	<p>offers for new students, which is resulting in a stronger financial position for the university.</p> <ol style="list-style-type: none"> <li>5. The Board will approve a new three-year calendar for campus. This calendar will include academic dates and holidays, which were previously sent to the Board separately. The Fall Commencement date is listed as TBD as they will discuss the possibility of eliminating the fall ceremonies for cost and time and investment purposes. John Messina will work with USG to get student feedback. There was a suggestion to host commencement ceremonies on Five-Star Fridays.</li> <li>6. The University submitted reports to the Higher Learning Commission (HLC) in December. We have not received a response because the HCL is working through a backlog of reports.</li> <li>7. Five-Star Fridays will continue through academic year 2019-20 to gather the data needed to make an informed decision on whether or not to continue. We have not received many student complaints. We need to think of ways to use campus on Fridays, as well as on the weekends.</li> </ol> <p>USG is benchmarking student opinion half way through this academic year and at the end of this academic year. So far, students are favorable of Five-Star Fridays. So far, 70% of the students who responded are satisfied or highly satisfied with the schedule. They can work, have an internship experience or other off-campus experiences on Fridays.</p>
<p><b>TALENT DEVELOPMENT AND HUMAN RESOURCES IN-DEPTH STANDING COMMITTEE REPORT</b></p>	
<p><b>DISCUSSION</b></p>	<p>Mary Jo MacCracken, chair, presented the attached PowerPoint about <a href="#">committee goals and activities</a> and the following were discussed:</p> <ul style="list-style-type: none"> <li>• Sick Leave Bank Policy</li> <li>• Workforce Training Solutions</li> <li>• Nursing Mother’s Locations</li> <li>• Healthcare Savings/Incentives for UA Employees</li> <li>• Workplace Bullying and Harassment Policy</li> </ul> <p>There was a suggestion to create a nursing mother’s location at a central campus location, such as the Student Union. Steve Myers, Capital Planning and Facility Management, said they will add locations where appropriate to future building renovations.</p> <ul style="list-style-type: none"> <li>• They have to figure out how to control access to the space</li> <li>• VP Lane initiated a space at a previous university and suggested a lock with a code that is changed on a regular basis</li> </ul> <p>Chair Allen requested an update on the progress of a central campus nursing room by the end of the year.</p>
<p><b>3:48 – 4:05 COMMITTEE REPORTS COMMITTEE CHAIRS</b></p>	
<p><b>DISCUSSION</b></p>	<p><b>Budget and Finance:</b> No report</p> <p><b>Communications:</b> No report</p> <p><b>Information Technology:</b> There was discussion about the attached <a href="#">resolution on kiosks in public areas of University buildings</a>. There were complaints about the type of content being viewed on the kiosks.</p>

The following motion was made:

The University Council resolves that all computer kiosks located in public areas of university buildings must require users to log in with university approved credentials, with the exception of the public open access computer kiosks located in Bierce Library and the Science & Technology Library.

**The motion to endorse carried** by a secret ballot vote of 14 in favor and 0 opposed.

**Institutional Advancement:** Terrie Sampson, Director of Development Stewardship, will attend a meeting to discuss the scholarship process.

**Physical Environment:** They have scheduled a meeting with the City of Akron Traffic Engineer to discuss the following dangerous traffic intersections on campus.

- Buchtel Avenue and College Street
- Buchtel Avenue and Hill Street (in front of EJ Thomas Hall)
- Exchange Street and Sumner Street

If you have concerns about other intersections on campus, please email Dorothy Gruich, [gruich@uakron.edu](mailto:gruich@uakron.edu).

The foot bridge in front of ASEC and Ayer Hall will be closed due to construction and pedestrians will be rerouted.

**Recreation and Wellness:** They met with Sarah Kelly to discuss wellness incentive programs/opportunities for UA community and provided recommendations to HR on wellness ideas. They discussed the graduate student healthcare issue. A foodbank was established at the Polsky Building, 3<sup>rd</sup> floor.

**Student Engagement and Success:** They received a recommendation to reform the first year experience committee. They are sharing best practices for first year experience seminars. Also looking to partner with ITL on a retention summit.

**Ad hoc Awards Committee:** The request for nominations was emailed to the campus community on February 8 and the deadline for nominations is February 22. The committee met this week and began the process of inviting past recipients to join the committee in judging this year's nominees. The committee may need to ask constituent groups to appoint other members to help fill out the need for more participants in the judging process.

**Ad hoc Human Development Committee:** No report.

**Ad hoc Textbook Committee:** NEXT - New Explorations in Teaching Conference 2019 will take place on March 1. The Affordable Learning Initiative is sponsoring grants to faculty for open textbook adoption. More information is available at [www.uakron.edu/affordablelearning/apply](http://www.uakron.edu/affordablelearning/apply).

**Ad hoc Web Accessibility Committee:** They are reviewing a second draft of a proposed policy and will discuss it at their next meeting.

4:05 – 4:05

NEW BUSINESS

PHIL ALLEN

DISCUSSION

The meeting was adjourned at 4:05 p.m. by unanimous consent.