

# University Council

## MINUTES

APRIL 14, 2020

3 – 3:40 PM

MICROSOFT TEAMS

MEETING CALLED BY	Ruth Nine-Duff, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Ruth Nine-Duff, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p><b>Member:</b> Phil Allen, Arnob Banik, Linda Barrett, Ann Bruno, Jeanette Carson, Katie Cerrone, Ed Evans, Tonia Ferrell, Marjorie Hartleben, Brittany Hartman, Kristine Kraft, Paul Levy, Mary Jo MacCracken, Gary Miller, Kris Nakoneczny, Ruth Nine-Duff, Dane Quinn, Linda Saliga, Shiva Sastry, Tiffany Schmidt, Isaiah Smith, Julia Spiker, Amanda Stefin, Shawn Stevens, Joe Uργο</p> <p><b>Absent with notice:</b> Rachel Keay-McVay  <b>Absent without notice:</b> Mark Okocha</p> <p><b>Other attendees:</b> Andrew Adolph, Janet Bean, Taylor Bennington, Kim Cole, Celeste Cook, Sharon Crawford, Aimée deChambeau, Olivia Demas, Mike Dowling, Tammy Ewin, Amy Freels, Wayne Hill, Wendy Lampner, Jolene Lane, John MacDonald, Melanie McGurr, John Messina, Steve Myers, Michele Novachek, John Reilly, Marnie Saunders, Melanie Smith-Farrell, Steve Storck, Joette Dignan Weir</p>
Agenda topics:	
3:00 – 3:05	CALL TO ORDER <span style="float: right;">RUTH NINE-DUFF</span>
DISCUSSION	<ol style="list-style-type: none"> <li>The chair called the meeting to order and asked for additions or revisions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</li> <li>The chair asked for additions or corrections to the March 10 University Council minutes. There being none, the minutes were approved as distributed by unanimous consent.</li> </ol>
3:05 – 3:10	EXECUTIVE COMMITTEE REPORT <span style="float: right;">RUTH NINE DUFF</span>
DISCUSSION	<p>The chair reviewed the attached <a href="#">March 31 UC Executive Committee minutes</a> and discussed the following:</p> <ul style="list-style-type: none"> <li>Research Policy Suspension motion response from President Miller</li> <li>Cloud ERP motion response from President Miller</li> <li>Employee discount topic submission responses from the Talent Development and HR Committee and the Department of Purchasing</li> </ul> <p>Janet Bean, Associate Vice Provost for Teaching, Learning and Assessment, will provide an update on how UA is adjusting to online instruction.</p> <p>There will not be a committee in-depth report this month.</p>

3:10 – 3:18	PRESIDENT’S REMARKS	GARY MILLER
DISCUSSION	<p>President Miller discussed the following:</p> <ul style="list-style-type: none"> <li>• He recognized the Board members in attendance: Olivia Demas, Mike Dowling, Andrew Adolph and Taylor Bennington</li> <li>• He thanked everyone for the extraordinary accomplishment of changing to an online curriculum platform within the two week timeline</li> <li>• He acknowledged the following actions and thanked everyone for keeping UA running <ul style="list-style-type: none"> <li>○ John Corby and team for creating a virtual help desk</li> <li>○ Physical Facilities for maintaining and securing the campus</li> <li>○ Residence Life and Catering for supporting 43 students who have no other housing options at this time</li> <li>○ John Messina and team for making sure students’ needs are met</li> <li>○ Provost Urgo and team for monitoring online programs</li> <li>○ Kim Cole and team for helping donors provide students with the technology they need for online instruction</li> </ul> </li> <li>• We are working to extend the remote learning platform throughout the summer</li> <li>• Provost Urgo is working with the deans on ways to provide laboratory and hands-on experiences to students</li> <li>• Universities are discussing ideas for how to open in the fall <ul style="list-style-type: none"> <li>○ We are preparing for a significant enrollment decline</li> <li>○ We expect students to make enrollment decisions later than usual</li> </ul> </li> <li>• Alternative dates for commencement ceremonies have not yet been set; we are talking to seniors and will have a celebration for them</li> <li>• New Student Orientation is preparing for a virtual experience</li> <li>• We will discuss the current and expected financial situation related to the COVID-19 pandemic at tomorrow’s Board of Trustees Meeting</li> </ul>	
3:18 – 3:25	PROVOST’S REMARKS	JOE URGO
DISCUSSION	<p>Provost Urgo discussed the following:</p> <ul style="list-style-type: none"> <li>• He shares the President’s sentiments that the change to online curriculum has been an extraordinary accomplishment for faculty and students</li> <li>• The teaching disruption and technology have been frustrating for some faculty</li> <li>• Faculty may be rethinking pedagogy and how they teach</li> <li>• Surveys have been sent to students and faculty to assess the adjustment to online instruction</li> <li>• The admissions team is holding online discussions for perspective students and families</li> <li>• We have waived the application fee and extended scholarship deadlines</li> <li>• We are discussing the Cares Act funds and how to help students come back to school in the summer and fall</li> </ul>	
3:25 – 3:35	GUEST SPEAKER	JANET BEAN
DISCUSSION	<p>Janet Bean, Associate Vice Provost for Teaching, Learning and Assessment discussed the transition to online instruction:</p> <ul style="list-style-type: none"> <li>• 700 faculty took advantage of the remote-teaching preparation sessions that took place during the 2-week pause</li> <li>• Information Technology and Design and Development Services prepared for the worse-case scenario, but there were no significant breakdowns during the transition</li> </ul>	

	<ul style="list-style-type: none"><li>• A survey was sent to students on Fri., Apr. 10. We have received 1,000 responses from students in all colleges and at all levels (College Credit Plus to Seniors) to date. Students are being thoughtful and providing good feedback about their experience.<ul style="list-style-type: none"><li>○ 2/3 of students have taken online classes before</li><li>○ Most students prefer face-to-face instruction</li><li>○ Students are reporting the most trouble with labs, projects and collaboration</li><li>○ Most students are able to use the technology that faculty are asking them to use</li><li>○ Some students are having trouble managing home life, work and family responsibilities</li><li>○ Some students are having trouble managing time and feeling motivated to do online work</li><li>○ Some students are concerned that the online class is taking more effort than the face-to-face class</li><li>○ Some students are having scheduling issues because faculty are asking them to do something in real time that interferes with another class</li><li>○ Students are appreciative of what the faculty are doing</li><li>○ Students want faculty to be understanding and compassionate of the challenges they are facing</li></ul></li><li>• Academic program assessment is on hold during this period of remote instruction</li><li>• We are appreciative of what the faculty have done and the good will of the students to get through this difficult time</li></ul> <p>Students have the following concerns if there are no in-person courses in the fall:</p> <ul style="list-style-type: none"><li>• How will student teaching be accomplished</li><li>• How will performance-based courses continue</li></ul>	
3:35 – 3:36	COMMITTEE REPORTS	RUTH NINE-DUFF
DISCUSSION	The attached <a href="#">committee reports</a> were submitted for UC review prior to the meeting.	
3:36 – 3:36	NEW BUSINESS	RUTH NINE-DUFF
DISCUSSION	The meeting was adjourned at 3:36 p.m. by unanimous consent.	