

# University Council Executive Committee

MINUTES

SEPTEMBER 27, 2022

3:30-4:51 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p><b>Attendees:</b> Jeanette Carson, Ed Evans, Tonia Ferrell, JP Garcher, Marjorie Hartleben, Kris Kraft, Benjamin Swanson, John Wiencek</p> <p><b>Absent with notice:</b></p> <p><b>Absent without notice:</b></p>
<p>Agenda topics:</p> <p style="text-align: center;"><b>PRESENTATION BY PRESIDENT MILLER</b></p>	
	<p>President Miller talked with UCEC about the Knight Creative (Polsky) project, which is being funded through a lead gift of \$20M from the John S. and James L. Knight Foundation. He discussed the background of the Akron Arts initiative and how this led to UA receiving this transformational gift from Knight. Plans are being formed for the space and its programming. The President and his team will be discussing this with many other groups on campus in the coming weeks and will be seeking campus input on ideas for space/programming. UCEC was able to provide feedback and bring attention to the existing Polsky Building Council.</p>
<p><b>CALL TO ORDER</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	<ol style="list-style-type: none"> <li>1. The chair called the meeting to order. The agenda for the meeting was approved as revised unanimously.</li> <li>2. The minutes of the August 23, 2022 meeting were approved as distributed.</li> </ol>
<p><b>COMMITTEE REVIEWS</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	<p>The chair stated that the committee reviews had been completed and that most committees did not ask for any changes to their structure. She had met with the Provost and Dallas Grundy and Linda Saliga about Budget &amp; Finance. The diagram of reporting will be edited and more useful. Communications wants to meet only when they have business. They are already operating under that assumption. There was discussion about whether to change the bylaws to reflect that or to allow them to conduct business this way for a period of time. The decision was made to not change the bylaws at this time. This change will become part of the procedural manual for UC. There was discussion about committees meeting only when they have business, it was felt that all committees should have business related to the goals and that</p>

	<p>committees should be able to not meet if they have no business that month; an online committee report should still be filed stating that they did not meet. Heather will put together a memo to Tammy Ewin and Robert Peralta regarding this change and the expectation that the committee will meet in September each year to elect officers</p> <p>A subcommittee to create and review the UC procedural manual was discussed, members will be Ed Evans, Jeanette Carson, JP Garchar and Kris Kraft. Heather will put together the first meeting of the committee to review what is already set aside for the procedural manual and discuss next steps.</p>
<b>TOPIC SUBMISSIONS</b>	
	<b>TONIA FERRELL</b>
	<p>ASB – topic submission asks to look into the conditions of ASB and asks for people in the building be transferred to Polsky. Topic submission to be sent to Steven L Myers directly, no committee.</p>
<b>UNFINISHED BUSINESS</b>	
	<b>TONIA FERRELL</b>
	<ul style="list-style-type: none"> <li>• Guest speakers: Speakers lined up through March 2023, Heather is confirming with the speaker and their support staff.</li> <li>• SEAC/SBA – The chair spoke with Matt Dowd, he requested that SEAC be given additional seats in light of the addition of all SBU staff to their group. The chair pointed out that all bodies of UC have same number of representatives. He stated that he wanted SBA members to have opportunity to serve on committees. The chair responded that a committee can have many ex-officio members who provide information to the committee. Anyone can serve in that fashion and provide knowledge to committee.</li> </ul>
<b>NEW BUSINESS</b>	
	<b>TONIA FERRELL</b>
	<ul style="list-style-type: none"> <li>• Carnegie classification is up for renewal – a study will be completed and start with a shared university definition of what community engagement is. A discussion of the process for creating, reviewing and approving the definition took place. It was recommended that Faculty Senate be given the opportunity to discuss and comment before UCEC does the same, once approved by UCEC it would come to the UC for a vote.</li> <li>• Agenda for the October 11, 2022 UC meeting had one correction, approval of minutes from September 13, with correction the agenda was approved.</li> <li>• November in-person meeting – social aspect, an email to UCEC will be sent to start that conversation, submit ideas. The meeting will be held in a hybrid format.</li> </ul>
<b>GOOD OF THE ORDER</b>	
	<b>TONIA FERRELL</b>
	<ul style="list-style-type: none"> <li>• None</li> <li>• The meeting was adjourned at 4:51 pm.</li> </ul>