

# University Council Executive Committee

## MINUTES

MARCH 25, 2025

3:31-4:26 PM

TEAMS

MEETING CALLED BY	Tonia Ferrell, Chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p><b>Attendees:</b> Grace DeWitt, Tracie Epner, Ed Evans, Tonia Ferrell, Kris Kraft, Nate Meeker</p> <p><b>Absent with notice:</b> Megan Frey, John Wiencek</p> <p><b>Absent without notice:</b> Blair Everett</p>

### Agenda topics:

#### CALL TO ORDER

TONIA FERRELL

1. The chair called the meeting to order.
2. The chair added a discussion of the May UCEC meeting and the provost transition under New Business. The revised agenda was approved.
3. The minutes of the February 25, 2024, meeting [2025-2-25-minutes-uc-executive-committee-final.pdf](#) were approved as distributed.

#### TOPIC SUBMISSIONS

TONIA FERRELL

- A topic submission was submitted regarding UC committee minutes not being posted. Discussion of the topic included that Appointed Administrators have the responsibility to make sure minutes are taken and submitted and were encouraged to have their administrative assistant take notes and submit. Many committees are known to have taken notes, but do not get them posted. It was also discussed that there is frustration that many committees do not give any kind of report of their activities at UC meetings. Discussion of meeting with administrators with the provost in the past and with new provost coming on board that will be scheduled to happen again. It was also suggested that at the beginning of each UC year that the committee chairs meet with the chair to discuss expectations. No further action is necessary on this submission.
- A topic submission was submitted regarding the bathroom situation at InfoCision Stadium. The entire building was without bathrooms for multiple days. The TS was sent directly to Gwen Price and Stephen Myers. The issue is now resolved after repairs were completed. No further action is necessary on this submission.

UNFINISHED BUSINESS		TONIA FERRELL
	<p>UC Participation – once new provost is on board, this topic will be revisited.</p> <p>Guest speakers –</p> <ul style="list-style-type: none"> <li>• Residence Life and Housing will present at the April meeting.</li> <li>• GSG will present at the May meeting.</li> <li>• The June meeting will be budget focused, so no guest speaker.</li> <li>• No speaker planned for July.</li> </ul>	
NEW BUSINESS		TONIA FERRELL
	<ul style="list-style-type: none"> <li>• April 11, 2025, UC agenda approved.</li> <li>• Discussion of Visioning Group – lack of understanding of the process, the retrenchment process has changed the focus of the group, the visioning statements have been rewritten. The Chair will request a report from the Chief Strategy Officer at the April meeting, the Vice Chair will work with Ed Evans to create a list of questions for the Chief Strategy Officer.</li> <li>• Provost Wiencek’s had his last EC meeting with us. He will not attend the April meeting. The new provost may attend. Retrenchment is to be finalized in April, once he is done with chairing that, the official transition will begin. Announcement of new provost expected next week.</li> <li>• LMS proposal from UCIT – discussion of the proposal, chair shared that she had spoken with Faculty Senate chair and had offered to let Faculty Senate take the lead on the project given the curricular/academic nature of the LMS system. Staff and professional staff will be using Workday for training, not the LMS moving forward. UC will be asked to approve the timeline for replacement of the LMS. UCIT to be sent a memo asking for a timeline for RFP process and through implementation to be prepared prior to April 8 UC meeting to share with UC.</li> </ul>	
GOOD OF THE ORDER		TONIA FERRELL
	<ul style="list-style-type: none"> <li>• The meeting was adjourned at 4:25 pm.</li> </ul>	