# Budget & Finance Committee

## MINUTES

**DATE:** DECEMBER 14, 2016  
**TIME:** 2:30  
**LOCATION:** LH 414

<table>
<thead>
<tr>
<th>MEETING CALLED BY</th>
<th>Nathan Mortimer, Administrator</th>
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<tbody>
<tr>
<td>TYPE OF MEETING</td>
<td>Monthly Meeting</td>
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<tr>
<td>PRESIDER</td>
<td>John Green</td>
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<tr>
<td>NOTE TAKER</td>
<td>Linda Smith</td>
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| ATTENDEES         | **Members:** Mike Cheung, Edward Conrad, John Green, Greg Lewis, Nathan Mortimer, Ruth Nine-Duff, Zak Steiner,  
**Absent with Notice:** Katherine Cookson, Jessica DeFago, Esrra Sayed, Dominic Grossi, Ben Nelson, Shiva Sastry |

**Agenda topics:**

### CALL TO ORDER

1. Dr. Green called the meeting to order at 2:34 pm. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.

2. The Minutes from November 2nd and 30th were approved by unanimous consent. The minutes will be posted to the UC SharePoint site.

### DEAN & CHAIR UPDATE

No updates were given.

### ISSUES

1. Mortimer gave an update to the buyout program indicating that they are in the process of vetting vendors. After a vendor is selected stakeholders will be involved and a program will be developed.

2. Mortimer also reviewed FY18 plans for startup funds, IDC for PIs and general carryover issues. Basis of plan is to defer expenses. Ultimately, the University needs to grow enrollment and reduce expenses.

3. Green led a discussion regarding responses to the survey results from the UA Strategic Planning and Budgeting Process Proposal. Green to write up recommendations and send to committee for review.

### NEW BUSINESS

Next meeting is set for January 25, 2016 at 2:30 in Leigh Hall 414

The meeting was adjourned at 3:56 p.m. by unanimous consent.