# Budget & Finance Committee

**MINUTES**  
DATE: SEPTEMBER 22, 2016  
TIME: 2:30  
LOCATION: MCCOLLESTER

<table>
<thead>
<tr>
<th>MEETING CALLED BY</th>
<th>Nathan Mortimer, Administrator</th>
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<tr>
<td>TYPE OF MEETING</td>
<td>Monthly Meeting</td>
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<tr>
<td>PRESIDER</td>
<td>Shiva Sastry, Chair</td>
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<td>NOTE TAKER</td>
<td>Linda Smith</td>
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| ATTENDEES         | **Members:** Mike Cheung, Edward Conrad, Jessica DeFago, John Green, Nathan Mortimer, Ruth Nine-Duff, Shiva Sastry, Zak Steiner  
**Absent with Notice:** Greg Lewis, Ben Nelson  
**Absent without Notice:** Sterling Galehouse |

## Agenda topics:

### CALL TO ORDER

**SAISTRY**

1. The chair called the meeting to order at 2:32 pm. Election of officers was added to the agenda and approved by unanimous consent.

### DISCUSSION

2. The chair asked for additions or corrections to the August 31st and September 7th Budget & Finance Committee Minutes. The Minutes were approved by unanimous consent. The minutes will be posted to the UC SharePoint site.

### ELECTION OF OFFICERS

**DI SCUSSION**

Conrad made the recommendation that Sastry be elected Chair and Conrad be Vice-Chair. There were no other nominations. DeFago made the motion and Steiner seconded.

### ISSUES

**DI SCUSSION**

The committee discussed the OU “Budget 101” document distributed by Green and Nine-Duff. The committee agreed that a similar document needs to be prepared to share with campus explaining principles and processes. Mortimer will have his staff begin working on the document and submit to the committee for approval.

Mortimer explained that IDC funds have not been released due to UC procedure. UC has submitted the Resolution to the President and he has 45 days to respond.

### NEW BUSINESS

**DI SCUSSION**

Next meeting is set for October 5th at 2:30 in Leigh Hall 414 (room change to accommodate the need for technology.

The meeting was adjourned at 3:10 p.m. by unanimous consent.