## Budget & Finance Committee

**MINUTES**  
**DATE:** APRIL 5, 2017  
**TIME:** 2:30  
**LOCATION:** LH 414

### MEETING CALLED BY
Nathan Mortimer, Administrator

### TYPE OF MEETING
Monthly Meeting

### PRESIDER
Shiva Sastry

### NOTE TAKER
Linda Smith

### ATTENDEES
**Members:** Edward Conrad, Jessica DeFago, Nathan Mortimer, Ruth Nine-Duff, Shiva Sastry, Zak Steiner  
**Absent with Notice:** Mike Cheung, Greg Lewis, Esra Sayed  
**Absent without Notice:** Katherine Cookson, John Green, Dominic Grossi, Ben Nelson

### CALL TO ORDER

1. Sastry called the meeting to order at 2:35 pm.
2. There being no additions to the agenda, it was approved as distributed by unanimous consent.
3. The Minutes from March 8th and 22nd were approved by unanimous consent. The minutes will be posted to the UC SharePoint site.

### DEAN & CHAIR UPDATE

**GREEN / CHEUNG**

### DISCUSSION
No reports

### ISSUES

1. Mortimer updated the committee on current activities including authorization of a composter, cancellation of parking lot leases, refund policy changes and Center for Child Development budget deficit. FY17 budget is good to go and with controlled spending/hiring, should use less than the $18 million projected from reserves. Mortimer is ready to move forward to FY18 numbers and planning. FY18 will be a challenge and the goal is to balance without involuntary reductions. Enrollment is improving.

2. Mortimer now oversees IT and reported that he will be working to stabilize the ERP system. Three to four IT positions will be filled. The Network needs to be updated and enhanced. He also reported that there are several capital projects in process such as EJ Thomas updates and work on Central Hower, Auburn and roof maintenance on several buildings. These projects are funded with state money.

### NEW BUSINESS

#### DISCUSSION
1. Next meeting is set for April 19, 2017 at 2:30 in Leigh Hall 414
2. The meeting was adjourned at 3:04 p.m. by unanimous consent.