# Budget & Finance Committee

## MINUTES

**DATE:** MAY 10, 2017  
**TIME:** 2:45  
**LOCATION:** LH 414

<table>
<thead>
<tr>
<th>MEETING CALLED BY</th>
<th>Nathan Mortimer, Administrator</th>
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<tbody>
<tr>
<td>TYPE OF MEETING</td>
<td>Monthly Meeting</td>
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<tr>
<td>PRESIDER</td>
<td>Shiva Sastry, chair</td>
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<tr>
<td>NOTE TAKER</td>
<td>Linda Smith</td>
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</tbody>
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**ATTENDEES**

**Members:** Mike Cheung, Greg Lewis, Jessica DeFago, Nathan Mortimer, Ruth Nine-Duff, Shiva Sastry,

**Absent with Notice:** Edward Conrad, John Green, Esra Sayed, Zak Steiner

**Absent without Notice:** Katherine Cookson, Dominic Grossi, Ben Nelson

## CALL TO ORDER

**SASTRY**

1. Sastry called the meeting to order at 2:45 pm.

2. There being no additions to the agenda, it was approved as distributed by unanimous consent.

## DEAN & CHAIR UPDATE

**GREEN / CHEUNG**

- No reports

## ISSUES

1. The Provost asked the committee to review the Faculty Laptop Replacement program. Nathan confirmed that money has been budgeted for FY18 and that devices need to be updated to help the network run faster. After review and discussion, the committee came to a consensus that they are in support of this FY18 budget expenditure with the following suggestions that 1) pricing should be examined for cost efficiency and 2) plans should be made to stagger the expense in future years.

2. There was a discussion regarding the approved budget process and FY18 planning. It was agreed that these are unusual times and the committee recognizes that the process may not always be followed. The committee appreciates the budget process and endorses the CFO withdrawing from the University savings to balance the FY18 budget.

## NEW BUSINESS

**DISCUSSION**

Next meeting is set for May 17, 2017 at 2:00 in Leigh Hall 414.

The meeting was adjourned at 3:05 p.m. by unanimous consent.