

Budget & Finance Committee

MINUTES

DATE: OCTOBER 3 , 2018

TIME: 2:30

LOCATION: LH 414

MEETING CALLED BY	Nathan Mortimer, Administrator
TYPE OF MEETING	Regular Meeting
PRESIDER	Phil Allen, Chair
NOTE TAKER	Ruth Nine-Duff
ATTENDEES	<p>Members: Phil Allen, Dominic Cardarelli, Mike Cheung, Nathan Mortimer, Ruth Nine-Duff, Kevin Payne, Shiva Sastry, Jarrod Tudor</p> <p>Absent with Notice: Jessica DeFago</p> <p>Absent without Notice: William Cole</p>
CALL TO ORDER	
DISCUSSION	<ol style="list-style-type: none"> Allen called the meeting to order at 2:40 pm. He asked for modifications to the agenda. There being none, the agenda was approved as distributed. The minutes from September 19th were reviewed and approved. The minutes will be posted to the UC SharePoint site.
AGENDA TOPICS	
DISCUSSION	<p>Deans Report: Tudor – Deans are currently reviewing their budgets, the reorganization proposals, and developing an action plan</p> <p>Chairs Report: –Tudor (Cheung was unable to attend chair’s meeting) Chairs are also working on the action plan. Chairs expressed concern about the proposed time line for reorganization and additional concerns about the APR results. Communication to the President, Provost and CFO will be sent forthwith.</p> <p>Committee reviewed the Budget Planning Process and flow chart. A new flow chart was developed and the committee will work to clean up the chart and provide narrative to be presented to University Council.</p> <p>Mortimer conveyed that the AAR is currently being summarized and will be available at a later date.</p>
NEW BUSINESS	
	<p>Next meeting is set for October 17, 2018 @ 2:30 in Leigh Hall 414.</p> <p>THE MEETING WAS ADJOURNED AT 3:45 P.M. BY UNANIMOUS CONSENT.</p>