

Budget & Finance Committee

MINUTES

DATE: MARCH 1, 2019

TIME: 2:00

LOCATION: LH 414

MEETING CALLED BY	Nathan Mortimer, Administrator
TYPE OF MEETING	Regular Meeting
PRESIDER	Phil Allen, Chair
NOTE TAKER	Jessica DeFago
ATTENDEES	<p>Members: Phil Allen, Nathan Mortimer, Ruth Nine-Duff, Jarrod Tudor, Wil Cole, Jessica DeFago, Mike Cheung, Dominic Cardarelli, Allen Mathis, Isaiah Smith</p> <p>Absent with Notice: Shiva Sastry</p> <p>Absent without Notice: Kimberly Schveder, Kevin Payne</p>
CALL TO ORDER	
DISCUSSION	<ol style="list-style-type: none"> Allen called the meeting to order at 2:03 pm. Agenda and minutes were reviewed and approved.
AGENDA TOPICS	
DISCUSSION	<p>Deans Report: Tudor shared that Deans are in the process of getting approval of contracts. The Deans have also started the budgeting process. Additionally, the Deans are working on completing scheduling for summer and fall.</p> <p>Chairs Report: Cheung shared that Chairs have also been contributing to, and discussing, the reorganization and its potential impact on units.</p> <p>Current Topics: Mortimer shared the current perspectives for both revenues and expenditures including enrollment, which at this time, is expected to be down by a couple percentage. Over the course of the next few weeks both Auxiliaries and Sales revenues and expenditures will begin to be populated.</p> <p>Mortimer indicated that he will continue to bring the developing revenues and expenditures estimates through the adoption of the FY20 Budgets.</p>
NEW BUSINESS	
	<p>Next meeting is set for March 15, 2019 @ 2:00 in Leigh Hall 414.</p> <p>The meeting was adjourned at 3:42 p.m. by unanimous consent.</p>