

# AGENDA

## Information Technology

**October 26, 2018**

**3:30-4:30 p.m.**

**Crouse 317**



**Present: John Corby, Appointed Administrator; Linda Barrett, Chair; Scott Randby, Vice Chair; Aimee DeChambeau; Eric Kreider; Meghan Meeker; Enoch Damson**

**Absent: Kevin Feezel, Secretary; Kathee Evans; Joan Busic**

1. Vote for officers for 2018-2019
  - a. Elected were: Chair: Linda Barrett. Vice Chair: Scott Randby. Secretary: Kevin Feezel.
2. Finalize goals for 2018-19

Goals for 2018-2019:

Goal	Priority Number	How Will Goal Be Measured?
Make recommendations about issues involving identity management and access to a variety of campus systems, including whether to implement multi factor authentication.	1	Committee issues report with recommendations regarding electronic access to various campus systems.
Make recommendations about how to implement a recurring and sustainable laptop and technology refresh program for all campus employees.	2	Committee issues recommendations for a recurring and sustainable laptop and technology refresh program for campus employees.
Make recommendations about how to improve effective communication between the IT department and users, including a lab portal, improvements to Footprints, and chatbot help.	3	Committee issues recommendations about how to improve effective communication between the IT department and users.
Explore issues regarding network space/storage, including the relationship with UA's official retention policy, and draft recommended guidelines.	4	Committee issues recommendations about network space/storage.

Motion was made to accept these goals. Passed unanimously.

### 3. Plan next steps towards meeting goals.

- a. Goal #1: John will give an update on available options for identity management at our next meeting.
- b. Goal #2: At our next meeting, John will provide some numbers about what types of machines will be needed and who is using the old (> eight years) devices that need to be replaced now.
  - i. John reported that internally there are currently many requests for new laptops, particularly for part time faculty.
  - ii. There was discussion about the possibility whether chromebooks would be a possible alternative for some employees.
  - iii. There was discussion about whether it would be more efficient to have workstations in the classrooms, rather than have faculty bring their own laptops.

### 4. Other business

- a. Amy reported that there needs to be a committee to evaluate potential course evaluation systems. We agreed that the Faculty Senate and CCTC should be primarily responsible for such a committee, but are willing to coordinate with them and to send representatives to it.

**Next Meeting: November 16, 3:30, Crouse 317.**