Physical Environment Committee
Minutes

August 17, 2016
8:15am - 9:30am
Lincoln Building Third Floor Conference Room

MEETING CALLED BY: Harvey Sterns
TYPE OF MEETING: University Council Committee Meeting
FACILITATORS: Harvey Sterns
NOTES SUBMITTED BY: Laura Spray

Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Constituent Group</th>
<th>Term End Date</th>
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<tbody>
<tr>
<td>Steve Myers</td>
<td>Administrator</td>
<td>Continuous</td>
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<tr>
<td>Harvey Sterns, Chair</td>
<td>Faculty Senate</td>
<td>2018 Present</td>
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<tr>
<td>Ann Hassenpflug, Vice Chair</td>
<td>Faculty Senate</td>
<td>2018 Present</td>
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<tr>
<td>TBD</td>
<td>Chairs/School Directors</td>
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<td>Pam Brandenstein</td>
<td>CPAC - at large</td>
<td>2017 Present</td>
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<tr>
<td>Dorothy Gruich</td>
<td>CPAC</td>
<td>2018 Present</td>
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<td>Don Visco</td>
<td>Deans</td>
<td>Continuous</td>
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<td>Laura Spray</td>
<td>SEAC</td>
<td>2018 Present</td>
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<td>Shawn Stevens</td>
<td>SEAC - at large</td>
<td>2017 Present</td>
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<tr>
<td>Natalie Waksmsnaki</td>
<td>GSG</td>
<td>2016 Absent</td>
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<td>TBD</td>
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MINUTE APPROVAL

| DISCUSSION | Approval of the 7/13/2016 minutes were requested |
| CONCLUSIONS| All members in attendance approved the minutes  |
**General Discussion**

- Welcome – Dean, Don Vosco

- Next month’s meeting will be Sept 8 at 8:15am in the LINC 3rd floor conference room. Fall faculty and student schedules should be known by then.

- Harvey – received requests from UC
  - Graduate School is requesting to move to central campus. See attached correspondence. There was discussion. Then a motion was made, for Steve to research space availability on central campus. Motion approved by all.
  - Geography requested to move from CAS to Crouse. See attached correspondence. There was discussion. Then a motion was made, for Steve to verify the location to consolidate the areas into one best location. Motion approved by all.

- Steve Myers reports
  - Zook Hall – Occupancy was given on Monday (8/15), with move in on Tuesday (8/16). Be aware that there is minor finish up work being done.
  - Law School – 1st phase four classrooms ready for fall. 2nd phase the administration offices moving in September. 3rd phase the completion summer 2017
  - 9/22 – open house – ASEC College of Engineering Career Center renovations. This project was all donor funded and a small state grant
  - Armarch finished improvements in Robs, Stake and Shake has opened, Starbucks moved to Bierce, Einstein Bros has moved to Union Market
  - Outside Bierce Library – vault work being done. Found additional issues when initially started - looks to be done in October
  - The state has asked for details on Item 4 of the Capital Plan. General renovation.
  - Elevator work on North tower needs done now
  - IT networking - @$6.5M – see item 8 on the Capital Plan – bids going out
  - Negations are on with Martin Center

- Guest David Tiller; Director Environment Health and Occupation Safety
  - Dave, attended our meeting to inform us what safety measures are happening on campus
  - Mass notification – testing warning system – inside and out
  - Storm ready 1st in North East Ohio
  - Our lightening procedures – will be recognized this fall
  - Radiation safety
  - Faculty are responsible for the health and safety of the students in their classroom. The EHOS office oversees.
  - UA is in compliance at this time.
  - His office offers CPR training to staff
  - Visit the EHOS web site - [http://www.uakron.edu/safety/eohs/](http://www.uakron.edu/safety/eohs/)
  - They need help, in electrical safety in all rooms on campus. Example, too many cords plugged into one outlet

- Space planning issues
  - Simmons hall – the whole building needs re-looked at – ASAP
  - There was a discussion:
    - Simmons was originally designed and constructed to be a one-stop shop for students
    - The committee would like to talk with Jim Haskell – Manager Construction and Space Planning – on space allocating at the university
  - After the discussion – Steve, made a motion to research the space allocation in Simmons Hall, and keep the one-stop shop concept for student services – seconded – motion approved by all present

- Harvey - University Counsel
  - It was recommended that this committee visits – university owned buildings on Wolf Ledges
  - Research options for the presidents house
  - Physical Environment needs to turn in its annual report and goals to UC
**Meeting ended** - at 10:15am

**Next Meetings**

Meetings Schedule: all meetings are at 8:15am in the Lincoln Building Conference Room 3rd floor

- To be determined