

Talent Development & Human Resources

MINUTES

OCTOBER 15, 2019

3:00 PM

LH 416

MEETING CALLED BY	Mary MacCracken
TYPE OF MEETING	Monthly Meeting
PRESIDER	Mary MacCracken
NOTE TAKER	Peggy Walchalk
ATTENDEES	<p>Members in attendance: Laura Conley, Chathumadavi Ediriweera, Renata Janosi, Brittany Hartman, Rachel Kay-McVay, MaryJo MacCracken, Christopher Peters, and Peggy Walchalk.</p> <p>Others: Liz Erickson</p> <p>Absent with notice: Mark Foster, Sarah Kelly, Melanie McGurr and Joe Minocchi</p>
Agenda topics:	
3:00 P.M.	CALL TO ORDER MARY MACCRACKEN
DISCUSSION	<ol style="list-style-type: none"> Mary MacCracken called the meeting to order. Chair MacCracken greeted members and introductions were shared. The proposed agenda was accepted as written. The September 17, 2019 meeting minutes were reviewed and approved as written. The UC-TD/HR Annual Report has been completed and submitted.
3:15 P.M.	OLD BUSINESS MARY MACCRACKEN
DISCUSSION	<ol style="list-style-type: none"> Employee Discount topic submission. C.J. Peters had researched and shared information from Best Benefits Club (BBC). This organization appears to provide discounts at both local and national levels at no cost to the institution. Dean Peters noted that this organization is listed under Kent State University's (KSU) benefits page. He offered to follow-up with (KSU) representatives for any feedback and/or opinion. It will also be necessary to follow-up with our Purchasing and General Counsel departments to see if this might create conflict with our current vendor arrangements. From there, the UC-TD/HR should consider making a recommendation to join and place the (BBC) link on UA's employee benefit's site. Workplace bullying/harassment policy topic submission. The members would like to request a status update from Sarah Kelly.
3:30 P.M.	NEW BUSINESS MARY MACCRACKEN
DISCUSSION	<ol style="list-style-type: none"> Liz Erickson suggested the members consider revisiting reports created and shared by UC-TD/HR back in 2014/2015. The topics relate to best practices / succession planning and retirement planning. Dr. Erickson will be glad to share the reports with the members.

	<ol style="list-style-type: none"> 2. Possible new topic submissions. The CPAC and SEAC representatives will encourage their colleagues to identify any questions and concerns that could be submitted as topic submissions to University Council. Both Laura Conley and Peggy Walchalk volunteered to seek questions at their next respective staff meetings. 3. Goals were set as 1.) Workplace Bullying/Harassment Policy, 2.) Employee Discounts, and 3.) New topic submissions as advised.
3:55 P.M.	<p style="text-align: center;">ADJOURN</p> <p style="text-align: right;">MARY MACCRACKEN</p>
DISCUSSION	<ol style="list-style-type: none"> 1. Meeting adjourned at 3:45 p.m. 2. Next meeting is Tuesday, November 19, 2019 (3 p.m.) with teleconference access. Location TBD.