University Council Executive Committee

MINUTES   JUNE 25, 2019   2:30 – 3:50 PM   LEIGH HALL 413

MEETING CALLED BY	Phil Allen, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Phil Allen, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	**Attendees:** Phil Allen, Tonia Ferrell, Marjorie Hartleben, Chand Midha, Ruth Nine-Duff, Mark Okocha, Linda Saliga, Amanda Stefin, Harvey Sterns **Absent with notice:** Jeanette Carson **Absent without notice:** None

Agenda topics:

2:30 – 2:35   **CALL TO ORDER**   **PHIL ALLEN**

DISCUSSION	1. The chair called the meeting to order and asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The chair asked for additions or correction to the June 4 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent.

2:35 – 2:40   **UNFINISHED BUSINESS**   **PHIL ALLEN**

DISCUSSION	The UCEC sent the Professional Development Courses topic submission response to CPAC and SEAC and asked them to research what our peer institutions are doing in the areas of leadership development, professional development, continuing education and technology training and clarify what they would like to see offered for their constituencies. Kim Haverkamp will send a reminder of the July 15th deadline.

2:40 – 2:40   **TOPIC SUBMISSIONS**   **PHIL ALLEN**

DISCUSSION	There were none at this time.

2:40 – 3:50   **NEW BUSINESS**   **PHIL ALLEN**

Discussion	1. CFO Mortimer presented a budget update to the Budget and Finance Committee. Chair Allen reported that there were slight differences in salaries and fringes, but the bottom line remained the same. There was a suggestion to request a 3-5 year comparison so UC can see historical trends. The UCEC will ask CFO Mortimer to present a budget update at the August 13 UC meeting. 2. GSG and USG asked how the budget will affect students. There was a discussion about student fees. The UCEC will ask CFO Mortimer to discuss student fees at the September 10 UC meeting.

3. GSG and USG would like the University to communicate with students before they hear news from outside sources.

4. Training is needed for the new Peoplesoft updates, as well as how Peoplesoft interacts with the University Dashboards. Kim Haverkamp will ask CIO John Corby to discuss this topic and the information received from CPAC/SEAC (see Unfinished Business section) at the August UCEC meeting and then provide a report to the whole body at the October UC meeting.

5. The 2018-19 UC Satisfaction Survey was reviewed. The following suggestions were made:
   - Add a question asking for suggestions to make monthly committee reports more effective
   - Add a question about satisfaction of ad-hoc committee service and their effectiveness
   The revised survey will be discussed at the July UCEC meeting.

6. There was a discussion about changing the adhoc committees (Awards, Human Development and Textbook) to permanent committees. This will require a change to the UC Bylaws. UCEC would like to target the October UC meeting for discussion by the whole body on proposed changes.

7. There was a discussion about including staff union representatives as UC members. This topic was discussed in 2014. Kim Haverkamp will send the topic response to UCEC for discussion at the July UCEC meeting. Do they need to be their own campus group or can they be represented through SEAC? If they are their own campus group and should have representation through UC, this will require a change to the UC Bylaws.

8. The July 11 UC agenda was reviewed and the decision to cancel the meeting because there are no major agenda items was approved by unanimous consent.

9. The meeting was adjourned at 3:50 p.m. by unanimous consent.