

University Council Executive Committee

MINUTES

AUGUST 27, 2019

2:30 – 3:45 PM

LEIGH HALL 413

MEETING CALLED BY	Ruth Nine-Duff, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Ruth Nine-Duff, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Attendees: Phil Allen, Jeanette Carson, Tonia Ferrell, Marjorie Hartleben, Chand Midha, Ruth Nine-Duff, Mark Okocha, Linda Saliga, Amanda Stefin, Harvey Sterns</p> <p>Absent with notice: None</p> <p>Absent without notice: None</p>	
Agenda topics:		
2:30 – 2:35	CALL TO ORDER	RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order and asked for additions to the agenda. The topics Officer Elections and UC Membership Update were added to the agenda. The agenda was approved as revised by unanimous consent. The chair asked for additions or correction to the July 23 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. 	
2:35 – 3:25	UNFINISHED BUSINESS	RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> There will be elections for vice chair and secretary at the Sept. 10 UC meeting. Ruth Nine-Duff will fill the chair role for the remainder of the term ending Aug. 31, 2020. The vice chair term will end Aug. 31, 2020. Ruth will propose extending the vice chair term to Aug. 31, 2021 (2 years) so the chair and vice chair terms are staggered. The secretary term will end Aug. 31, 2021. Kim Haverkamp will send an election notification to UC members. There was a discussion about the ad hoc committees and the following decisions were made: <ul style="list-style-type: none"> Awards Committee should be changed to a permanent standing committee, but membership requirements will be different than other committees given the nature of the award nomination and selection work. Tonia Ferrell will draft language in the UC bylaws for review at the Sept. UCEC meeting. Human Development Committee should continue as an ad hoc committee. The work of the Textbook Committee is complete. Aimee deChambeau and Steve Kauffman updated UC on the Affordable Learning Initiative at the June UC meeting. <ul style="list-style-type: none"> There was a discussion about Barnes and Noble. There was a suggestion to determine where the responsibility resides for renewing the Barnes and Noble contract. 	

	<ul style="list-style-type: none"> ○ There was a general discussion about textbook affordability as a result of reviewing the status of the ad-hoc Textbook committee. Dr. Midha suggested a student survey be done to see where books are purchased and why. ○ Dr. Midha also suggested a presentation to students from the library regarding textbook affordability and options available to them. <ol style="list-style-type: none"> 3. Dr. Midha asked Harvey Sterns to develop a document that describes the history of and defines the main functions of University Council and Faculty Senate. 4. Amanda Stefin, GSG President, discussed University Council with the Student Bar Association (SBA) President. The role of SBA has changed and it may not be a governing body. Amanda will continue discussions with the SBA President. 	
3:25 – 3:35	TOPIC SUBMISSIONS	RUTH NINE-DUFF
DISCUSSION	The committee received a list of outstanding topic submissions. A trial pollinator garden will be established on the former site of Gallucci Hall in spring 2020. Other outstanding topic submissions will require more information for future discussion and UCEC may revisit topics that have been submitted in the past that are still relevant and unresolved.	
3:35 – 3:45	NEW BUSINESS	RUTH NINE-DUFF
Discussion	<ol style="list-style-type: none"> 1. UC membership update: We have received new member appointments from Chairs/School Directors, GSG and SEAC. We are waiting for appointments from CPAC, Deans, Faculty Senate and USG. 2. The following revisions were made to the September 10 UC agenda: <ul style="list-style-type: none"> ● Ruth asked that the Chair’s Remarks be removed; she will provide remarks during the Executive Committee Report, if needed ● Add Officer Elections ● The Physical Environment Committee in-depth report will be moved to May The agenda was approved as revised by unanimous consent. 3. The meeting was adjourned at 3:50 p.m. by unanimous consent. 	