We encourage all students to apply to become an OMD PEER MENTOR!

**JOB DESCRIPTION**

**Department:** Office of Multicultural Development  
**Location:** Simmons Hall 124  
**Stipend:** $1,494/year (Fall 2018 and Spring 2019)

**Hallmark of Peer Mentors:**
- Ability to serve as a role model  
- Patient willingness to contribute to someone else’s growth  
- Exemplary work ethic - both individually and as a part of a team  
- Strong academics, study skills, interpersonal communication skills, and time management skills  
- Ability to relate well with first-year students from varied ethnic, social, and cultural backgrounds  
- Knowledge of the University and its campus resources  
- Technical competence (working knowledge of computers and basic software)

**Duties:** Establish a one-on-one relationship with incoming first-year students from diverse backgrounds. Monitor student progress through communicating with students on a weekly basis. Establish goals for student-mentees and monitor their progression toward the completion of their goals for each semester. Deliver classroom presentations as requested by university instructors on topics such as student success, time management, goal setting, test taking, etc. Assist in the implementation of academic and social events for the mentees throughout the academic year. Provide weekly reports of student’s progress by maintaining contact logs and service counts. Represent and promote the program and the Office of Multicultural Development in different campus functions and activities as needed. Other duties as assigned.

**Qualifications:** This position is open to undergraduate students in all majors who have a minimum Cumulative GPA of 2.75. Preference will be given to students who have been enrolled at The University of Akron for at least two semesters. Basic computer skills including word processing and spreadsheet capabilities are required.

**Comments:** This is a position that requires six office hours per week during Fall 2018 (90 total hours) and Spring 2019 (90 total hours) in addition to the availability to attend a two-day summer training and mandatory staff meetings during the academic year. Please note that Peer Mentors are not compensated through the Federal Work-Study program. However, **selected students must be enrolled full-time during the academic year in which they are appointed Peer Mentors with the Office of Multicultural Development.**

*Questions? Contact Autumn Frampton at autumn@uakron.edu or (330) 972-8660.*