Welcome! Please help yourself to refreshments!
Today’s Agenda

- Your Feedback & Our Focus
- What is the SOuRCe?
- SOuRCe Programs & Services
- Annual Registration Process
- OrgSync Updates & Walkthrough
- Student Org. Finances 101
- Leadership & Your Organization
- Did You Know?
- Developing Org. Cohesion
- Putting the Pieces Together
- Wrap & Reminders
- Breakout Sessions

See your SOuRCe Agenda...
Your poll will show here

1. Install the app from pollev.com/app

2. Make sure you are in Slide Show mode

Still not working? Get help at pollev.com/app/help
or
Open poll in your web browser
Today’s Expectations
Group Energizer!
Your poll will show here

1. Install the app from pollev.com/app
2. Make sure you are in Slide Show mode

Still not working? Get help at pollev.com/app/help
or Open poll in your web browser
Your Feedback & Our Focus

- Assessment matters...
- Exciting Changes...
  - BMS: Budget Periods
  - More leadership training opportunities
  - Campus Advisor training
  - Traveling SOuRCe
  - More detailed RSO Manual
  - Relationship with USG/GSG
  - Simplified processes and procedures
- Continue to provide feedback...

Where is the SOuRCe located?
About the SOuRCe

- **What does SOuRCe stand for?**
  - Student Organization Resource Center

- **Why does the SOuRCe exist?**
  - to provide student organizations with support
  - to promote opportunities for student engagement/involvement
  - to impart knowledge about University structure and policies
  - to provide training for organization leaders and advisors

- **Where is the SOuRCe located?**
  - New location! Across from the Game Room

- **When is the SOuRCe open?**
  - Monday-Thursday: 8:00am-8:00pm
  - Friday: 8:00am -5:00pm

- **How do I contact the SOuRCe?**
  - Phone 330-972-2483 or source@uakron.edu
SOuRCe Services & Programs

Services:
- Budget Management: UAF/EAF/SAF
- VISA Card Program
- Student Organization Pod Spaces
- ReSOuRCe Nook
- Board Games & Swipe Reader Check Out
- Constitution/Bylaw Writing Assistance
- Coca-Cola Program
- OrgSync
- Vendor Agreements
- New Student Organizations
- Teambuilder Toolkit & Facilitation

Programs:
- RooFest
- Leadership Luncheons
- Campus Advisor Programs
- Student Organization Leadership Videos (SOLV)
- Involvement Fairs: Fall/Spring & Rec Sports
Meet Our Staff!

Alison Doehring
Ryan McCormick
Kalyn Jorgensen
Abby Forman
Jordan Young
Victor Santana
Colleen Rosen
Kristen Giaquinto
Kyle Daily
Alison Sorber
Mitchell Wall
Important Policies & RSO Manual
Space Reservation

1. Log into OrgSync by going to www.uakron.edu/orgsync
2. Click on “Forms” within your organization portal
3. Fill out and submit the “Campus Space Request Form”

Also reference...

• Campus Concourse Table Request Form
• Space Cancellation Form

The Office of University Scheduling will then process and confirm your space request(s) based on availability and on a first come, first serve basis.

If you have any questions, comments or concerns or you have not been contacted after (2) business days after you have submitted the electronic request form, please contact sueventplanning@uakron.edu
Major Events

- Your event may be considered a “Major Events” if you are planning an event or program that is...
  - Open to the public
  - Has alcohol
  - Has music where dancing may occur
  - Over 150 guests
  - Walks/Runs
  - Speakers/Performers
Fronting

• “Fronting” refers a manner in which a registered organization reserves a space, table, venue for an organization or group of people who have not formally started a student group on campus.
  ◦ Fronting is prohibited, as only registered and recognized student organizations should benefit from the rights and privileges provided and noted herein
  ◦ Issues of fronting will be addressed with both student organization parties immediately.

Release of Liability & Photo/Video

• If a student organization is hosting an event which may require - or benefit from - a waiver, the group must utilize the approved waiver provided by the SOuRCe.
  ◦ To obtain a copy of this blanket waiver, please see OrgSync or a SOuRCe liaison
Advertising on Campus

- Organizations are encouraged to market programs and events throughout campus, however policies are in place which may dictate the manner in which your organization chooses to advertise.
  - **Emails**: Zipmail/OrgSync to advertise

- **Posters**:
  - Boards can be found in a variety of campus buildings and it is the responsibility of the organization to hang and take down information.
  - You are discouraged from hanging signs on walls, in restrooms, or on other fixtures not approved as public posting areas.
  - Remember when using posters that the **Student Organization Disclaimer** must be included at the bottom of the flyer or poster.

- Utilize the **free marketing services** provided by the Department of Student Life

- **Approval Needed**:
  - Students wishing to purchase giveaways, t-shirts, banners, etc. must have the design approved by the SOuRCe – send to Alison Doehring
  - In the event a student organization wishes to create a logo, the design must be approved by the SOuRCe before being utilized on campus.
Auctions or Games of Chance

• Raffle ticket auctions – where a participant is buying a ticket for the potential to win something - are **not permitted**.
• Games of chance - auctions in which several prizes are available to win to participants purchase a ticket for a chance to win a basket are **not permitted**
  ◦ Additional information, if needed, can be located in the Ohio Charitable Gaming Bingo Laws or by contacting the Assistant Director, Student Life via the SOuRCE (Alison Doehring) for clarification and possible approval by General Counsel.

ReSOuRCEe Manual for RSO
Annual Registration Process

Be sure to complete this by Friday, September 12, 2014
Recognition Agreement

- Purpose
- Non-discrimination
- Registration
- Good Standing
- Non-profit
- Funding
- OrgSync
- Campus Advisor
- Liaison and SOuRCe Leadership Retreat
- Leadership
- Organization promotion
- Trademarks
- Major Events
- Facilities
- Websites
- Violations
- Code of Student Conduct

Also found in the RSO Manual
Terms & Conditions

Our organization...

- will update our OrgSync account to reflect the most accurate contact and organization information.
- will complete the annual online registration process and file our current Constitution with the SOuRCE.
- will officially register with the SOuRCE each academic year.
- will manage its finances in accordance with the rules and regulations prescribed by The University of Akron.
- members must be in Good Standing.
- will acquire a University issued Student Organization VISA.
- will not use or join the name of The University of Akron.
- will utilize the Student Organization Disclaimer for all communication and marketing.
- will not alter University logos or branded icons without prior approval.
- will not enter into any contracts or service agreements.
- will follow the Student Union Reservation & Campus Space Request Policy.
- will seek to utilize University food vendors and will follow the Non-University Food Policy.

Also found in the RSO Manual
Advantages of Registering

- Upon official registration completion, assistance and resources are available by contacting the SOuRCe
- Eligibility to apply for funding
- Use of Student Union and campus facilities
- Ability to utilize OrgSync and your organization’s assigned portal
- Participation in campus-wide events such as; RooFest, Student Organization Showcase, Involvement Fairs, UA on Display, SpringFest, Homecoming, L.I.F.E. awards, etc.
- Participation in educational and leadership development trainings, workshops, and meetings
- Ability to request/apply for financial support from USG/GSG
- Ability to host events/programs and travel on behalf of the University and the student organization
- Use, with permission, of The University of Akron name, trademark, and logo: in accordance with University policy

Be sure to complete this by Friday, September 12, 2014
Registration: Pieces & Parts

- Attendance at a Leadership Retreat
- Completion of updates on OrgSync
- Approval of Campus Advisor for OrgSync updates

= 2014-2015 Registered Student Organization status
Advisor Approval

Be sure to complete this by Friday, September 12, 2014.
A LITTLE BIT ABOUT

OrgSync

Scanning

Forms & Files

Info. Sharing

Calendar

Budget Requests

People

Live OrgSync Demo...
• **Today! Break-Out Session in SU 308**

• **Fall OrgSync Trainings:**
  - Tuesday, Sept. 4 at 5:00pm
  - Monday, Sept. 8 at 4:30pm
  - Tuesday, Sept. 16 at 5:00pm
  - Monday, Sept. 29 at 1:00pm
  - Tuesday, Oct. 7 at 5:00pm
  - Friday, Oct. 24 at 1:00pm
  - Tuesday, Nov. 11 at 5:00pm
  - Wednesday, Dec. 3 at 1:00pm

*Leadership Retreat to follow each OrgSync Training*
Energizer Break

Feel free to keep sharing ideas...

- Take an Energizer Break
- Share your program and leadership ideas & tips with your fellow organization leaders!
- Get to know a SOuRCe staff member and ask your questions!
Quick Zip Tips!
Effective Recruiting...

• **Be Eye-Catching!** Create or purchase an eye-catching display that will entice people to come to your table!

• **Giveaway!** Be sure to have giveaways with important information about your organization. Simply ideas include flyers, buttons, bumper stickers, or candy with information attached.

• **Stand and Engage!** Don’t just sit at the table, stand up and engage students in conversation about your organization. Put yourself out there, you’d be surprised how many people might have an interest in your organization, but are too nervous to approach you!

• **Be Enthusiastic & Authentic!** If you are sincerely passionate about your organization, it will show. So, put your best foot forward and let others know how much you love your organization’s purpose and mission!
Effective Fundraising...

- **Set a goal!** How much money do you want to raise?
- **Prepare!** Be sure to organize the event/program/or activity.
- **Motivate teamwork!** Work with each other, not against one another.
- **Try to avoid “busy times”!** Finals week, holidays, etc. are busy enough, don’t try to squeeze in a fundraiser on top of these designated times or days.
- **Be creative!** Think of something new and unusual. Think of something that ties into your organization...what is your niche?
- **Remember the cause!** Don’t lose sight of what you’re raising money for!
Effective Fundraising...

- “Canning”
- Cookie dough sales
- Coupon books
- Bracelets/jewelry sales
- Magazine sales
- Benefits/Dinners
- Contests
- Dunk booths
- T-shirts
- Candy-gram sales
- Garage sales
- Face painting
- Tournaments
- Golf outings

- Cookbook sales
- Talent shows
- Carwash
- Change/penny drive
- Letters to family and friends
- Midterm/Finals survival kits

Think outside of the box...

Think of local attractions, carnivals, amusement parks, or concessions...call and see if your members can work certain events and all of the money raised can go directly to your organization!

Avoid option where you have to send LOTS of money up front...what if you don’t make it all back – or not make any profit for the headache.
Overview of Finances

- Getting Money...
- Spending Money...
- Saving Money...
Looking for a fulfilling service opportunity?

Check out Civic Engagement Programs for opportunities to serve the community!

Find us online for more information!

Questions? Email us at serve@uakron.edu

BIG events this fall...
• Super Service Saturdays
• Awareness Weeks
• Donation Drives
• Collaborations
  • We’ll help YOU plan!
• October 25, 2014
  • Make a Difference Day
Homecoming

Nomination Packets for Student Organizations
http://www.uakron.edu/studentlife/campusprograms/homecoming-2013/
Senior with 96 credits completed & 2.5 GPA
Applications due by September 9 with $30

Voter Registration

2014 is a Midyear Election! Be sure to exercise your RIGHT to vote!
www.uakron.edu/turbovote
Register to vote online!
Need a “hot topic” for your meeting? Contact aer15@uakron.edu
Getting Money
Funding Request Process

B M S

BUDGET MANAGEMENT SYSTEM
Written & Calculated by OrgSync

The SOurCe
Student Organization Resource Center

Graduate Student Government
Travel Allocation Requests

What happens once you submit your request...

- Request must be approved by your Campus Advisor
  - An email is sent from OrgSync to this person
  - The request and approval MUST take place AT LEAST 30 calendar days prior

- Request then is reviewed by USG/GSG

- All members are checked for Good Standing
  - Eligibility of members is posted into “Comments”
  - Campus Advisors and individuals in question may inquiry to aer15@uakron.edu

- USG/GSG will determine what line items are approved to receive funding as well as any stipulations
  - A justification will be given to you in the “Comments” section
  - Funding decisions cannot be appealed

- The SOuRCe will notify the organization with a final allocation amount and other important details regarding your trip

- Remember: you MUST upload Release of Liability & Emergency Contact form for EVERY member intended to travel

- Remember: you MUST upload copies of Driver’s Licenses and proof of insurance for any member who plans on driving
Project Allocation Requests

What happens once you submit your request...

- Request must be approved by your Campus Advisor
  - An email is sent from OrgSync to this person
  - The request and approval MUST take place AT LEAST 30 calendar days prior

- Request then is reviewed by USG/GSG

- USG/GSG will determine what line items are approved to receive funding as well as any stipulations
  - A justification will be given to you in the “Comments” section
  - Funding decisions cannot be appealed

- The SOuRCe will notify the organization with a final allocation amount and other important details regarding your trip

- Remember: if you are bringing a vendor to campus, you MUST use the SOuRCe to help create and execute the contract/agreement

- Remember: if you are hosting an event that is open to the public, has alcohol, or music...your event MAY be considered a Major Event
Accounts & Governments
Types of Accounts:

**UAF**
Undergraduate & Blended organizations (funded by USG/GSG)

**EAF**
Graduate organizations (funded by GSG)

**SAF**
Student organization funds, self-generated (funded by YOUR group)
UA Student Governments
Our Relationship with You!
The Undergraduate Student Government serves the student body at The University of Akron. We advocate and act as a liaison to enhance and preserve the quality of life through our commitment to integrity, leadership and UA pride.
The Graduate Student Government is proud to be the voice of The University of Akron graduate students in matters that affect their general welfare.
Funding Breakdown

Keyword is opportunity • plan ahead • include all materials

GSF
$16,596,993

Health Services

Athletics

EAF
$749,203

“Off the Top”

$519,203

USG
$476,316
(91.7%)

GSG
$37,849
(7.29%)

Law
$5,036
(0.97%)
Ways to Save…

- **UA is tax exempt**
  - Should not be paying sales tax on any expenses
  - Tax exempt forms available in SOuRCe and on OrgSync

- **Coca Cola Program**
  - Eligible to receive up to 120 cans/bottles of free Coca Cola product per academic year

- **Giveaways, T-Shirts**
  - The UA Shop provides several items at discounted rates

- **University Catering**
  - Student Organization budget friendly menu

- **Space Rental**
  - Eligible for FREE space rental in several UA buildings

- **Copies**
  - DocuZip provides low prices for copies, etc
How to Deposit Money

- Must be deposited into SAF account
  - This is your #9-96XXX
- Obtain money!
  - Fundraising, membership fees, donations collected
- Fill out Deposit Sheet
  - Available in SOuRCe or on OrgSync
- Bring cash/checks and Deposit Sheet to SOuRCe
Spending Money

• How to Spend Money
  o Must have money in account(s)
    • Via allocation from USG/GSG in UAF/EAF account
    • Via deposit/balance in SAF account

• Various Methods to Spend
  o VISA Card
  o Voyager Gas Card
  o Reimbursement
  o Send Check
  o On-Campus Provider
  o Account Transfer

• Sales Tax Exempt
  o Ohio and other states (see OrgSync → Files)
Student Organization Request Form

Who are you paying?

What account are you using?

Requester & Campus Advisor Information

How are you paying?

Product information, reason for purchase, who is benefiting and other comments
SORF

- The SORF is a “pre-approval” to ensure you do not overdraft the organization’s account or use money that was not budgeted

- Be sure to complete the entire form
  - Include who the vendor is, which account you want to use and what you intend to purchase

- You will use a SORF for EVERY purchase your organization makes, regardless of which account is being used
  - If you make purchases at Target, Wal-Mart, & Giant Eagle, 3 SORFs must be completed

- Don’t forget to add information about “reason for purchase” and “who will benefit from the purchase”

- Itemized & Original receipts are needed for ALL purchases
VISA Card Program

- VISA Application must be completed to obtain a Visa Credit Card (OrgSync)
  - Cardholder (treasurer or president) must complete VISA Application
  - Choose up to three authorized users
  - Advisor must approve application
  - Card will be ordered and you will be notified in approximately 7-10 business days
  - SOuRCe will assist to review policies and activate card

Where you find the form & how it looks
VISA Card Program

• Once your VISA is available for use:
  o Bring SORF to SOuRCe
    • You must be cardholder or one of the authorized users to use a University VISA
    • You must show your photo ID
    • You must agree to purchase policies before taking the card
  o Check out Visa Card (for 2 business days unless traveling)
  o Make purchase(s) – SALES TAX EXEMPT
  o Bring back original itemized receipts and Visa card to SOuRCe

• Billing Address when purchasing online:
  o 303 Carroll St. Akron, OH 44325
Restricted VISA Purchases

- Ensure you are knowledgeable about policies.
  - If these policies are violated in any way, your VISA card privileges may be revoked and you may be referred to Student Conduct and Community Standards.

- A full list of restrictions can be found in the RSO Manual:
  - Alcohol
  - Appliances
  - Computers/Electronic Communication Devices
  - Copiers/Printers
  - Furniture
  - Gasoline/Fuel – use Voyager Gas Card
  - Gift Cards
  - Inter-departmental Purchases
  - Leases
  - Printing – use DocUZip
  - Rentals (except vehicles)
Voyager Gas Card

- Voyager Gas Cards are used as credit cards for purchasing gas at discounted rate when traveling
- Only able to utilize if organization requested and was allocated line item of “Voyager Gas Card”
- Organization must be traveling with a *rented vehicle* to be able to use Voyager Gas Card
- If driving personal vehicle, cannot use voyager gas card; must be reimbursed the University’s current mileage rate
Rental Vehicles

- **Strongly encouraged** to utilize a rental vehicle if traveling more than 125 miles away from campus
- University has agreements with two national vendors who must be used:
  - Enterprise
  - National
- Provide discounted prices for our campus and all organizations will receive additional liability coverage through their rental
- Per the University’s agreement, students over the age of 18 may rent a vehicle with these vendors - please note this differs from the typical policy with these companies
- The University **does not endorse** the utilization of 15-passenger vans due to safety concerns
- You **do not** have to be over 21 to rent a vehicle, per the University contract
- If utilizing a rental vehicle, be sure to also request a Voyager Gas Card for your expenses
- For a direct link to reserve a rental vehicle through these companies, please visit Purchasing website or the RSO Manual
Reimbursement

- Used when a student/member of a registered organization pays for a purchase out of pocket
- Not guaranteed, so please utilize your organization’s VISA card
- Not reimbursed for sales tax
- Must provide SORF with original itemized receipts
- We will process and send check to provided address or allow you to pick-up the check in SOuRCE
Sending a Check

- Provide a SORF with appropriate invoice
  - If paying membership/initiation fees, must provide list of students
On Campus Purchases

• University Catering
  • Call Catering to place order and receive a Banquet Event Order
  • Bring in SORF and Banquet Event Order to SOuRCe
  • SOuRCe will review paperwork and approve for payment

• DocuZip
  • Organization will supply SORF to SOuRCe to check for available funds
  • Once SORF is reviewed, organization can walk to Doc U Zip and provide their account #
  • DocuZip will provide student organization a receipt
  • SORF and receipt must be submitted to the SOuRCe by student organization
Contracts/Agreements

- 2014-2015 Contract Request Form is available on OrgSync

- Complete and submit if your organization intends to bring a vendor on campus
  - Must be submitted at least 30 calendar days in advance
  - Examples include:
    - Bring a speaker from Smucker’s to speak at meeting
    - Have DJ at your event

- Student organizations are not permitted to enter into any type of verbal or written contract other than the University Services Agreement.

- Venue being utilized for program/event must be approved by Department of Student Life and housing/lodging of the vendor must be approved through contract creation process - due to liability, student organizations are unable to house vendors in private residences.

- Lodging/travel expenses/food for the vendor must be approved through the contract creation process and payment included in the contracted fee.

- If the vendor you wish to use is University of Akron staff/faculty/student, they may be required to be paid through University Payroll, thus incurring additional fringe benefit costs to the student organization. The vendor, if a university employee, will also be taxed on their payment.
Anticipated Timeline for Processing SOuRCe Financial Paperwork

**REIMBURSEMENTS**

5-7 business days for check to be processed. If check is being sent out in mail to student, this could take longer depending on postal service and where student lives. If being sent to the SOuRCe, a liaison will notify you once the checks in.

**ACCOUNT TRANSFER**

1-3 business days for the transfer to be posted to the account. If another department is transferring funds to a student organization, it could take much longer depending on the urgency of that department.

**SENDING CHECKS**

3-7 business days. If check is being sent to a vendor/company that is out of the area/state, keep in mind that this will add to the processing time. International checks may take longer as well.

**POSTING TO BUDGET**

1-3 business days. Posting items to your budget on the SOuRCe end, is only a few days – ensuring the money has cleared in the account may take longer based on process requested.
### Understanding Your Budgets

#### SAF FY.15

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<td>Student Organization Name</td>
<td>President Name</td>
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<td></td>
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#### Revenues

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#### Expenses

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<td>$ (127.57)</td>
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<td>4/24/2014</td>
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<td>Donation</td>
<td>DP733900</td>
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<td>5/19/2014</td>
<td>UAPD</td>
<td>UAPD services of one officer for 4/25 induction event</td>
<td>R30681</td>
<td>$ (166.88)</td>
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Request, Spend, Save: Finance 101

Have specific questions about finances?

- Managing your student organization: Q & A
  - *Question and Answer Session (SU 312)*
    - Have questions for finances, how to fundraise, or maybe a general question about running your organization? If so, join us in 312 for an in-depth conversation about managing your org.
Energizer Break

Feel free to keep sharing ideas...

- Take an Energizer Break
- Share your program and leadership ideas & tips with your fellow organization leaders!
- Get to know a SOuRCe staff member and ask your questions!
Skill-Building: Leadership
Leadership 101:

- What is Leadership?

- What is it not?
  - Common misperceptions of leadership

- Definition of Leadership:
  - Process whereby an individual influences a group
  - Achieving a common goal
Leadership 101

- Understanding YOUR style
- Appreciation of Others
Effective Org. Management...Starts with YOU!

• Educate yourself & your officers
• Meet with your Campus Advisor
• Set a goals
• Organize YOUR goals
• Meet your team
• Set a schedule
• Recruit new members
• Be inclusive
• Market your organization
• Plan ahead
• Watch deadlines
• Ask for help
• Be a good representative
• Create future leaders
• Transition your new officers
• Have FUN!

Five minute goal setting...
Your poll will show here

1. Install the app from pollev.com/app
2. Make sure you are in Slide Show mode

Still not working? Get help at pollev.com/app/help
or
Open poll in your web browser
What are the criteria to serve as a Campus Advisor?
9 Things To Know About Title IX
9 THINGS TO KNOW ABOUT TITLE IX

1. Title IX is a landmark federal civil right that prohibits sex discrimination in education.

2. Title IX does not apply to female students only.

3. Schools must be proactive in ensuring that your campus is free of sex discrimination.

4. Schools must have an established procedure for handling complaints of sexual discrimination, harassment, or violence.

5. Schools should ensure that a victim doesn’t have to share spaces, such as dorms, classes and campus jobs, with his or her assailant.

6. Schools may not retaliate against someone filing a complaint and must keep a complainant-victim safe from other retaliatory harassment or behavior.

7. Schools can issue a no-contact directive under Title IX to prevent the accused student from approaching or interacting with you.

8. In cases of sexual violence, schools are prohibited from encouraging or allowing mediation (rather than a formal hearing) of the complaint.

9. Schools cannot discourage you from continuing your education.

www.knowyourIX.com
THE LAW

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

- Title IX of the Education Amendments of 1972 Implementing Regulations at: 20 U.S.C § 1681 & 34 C.F.R. Part 106
90% of sexually assaulted college women know their attackers:

Classmates (35.5%)
Friends (34.2%)
(Ex-)Boyfriends (23.7%)
Acquaintances (2.6%)

Source: New York University Student Health Center

One in four university women will be a victim of attempted or completed rape.

Source: U.S. Department of Justice

Locations of completed, on-campus rapes:

60% in the victim’s residence
31% in another residence
10% in a fraternity

Source: U.S. Department of Justice
Sexual Harassment

- Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature.
New Students

Think About It.

NOT EVERYONE HOOKS UP

37% of women and 42% of men are not sexually active while in college.
say something!
Reporting Concerns

**Reporting Title IX Concerns**

- **Involving students**
- **Involving employees**

The disciplinary process of individual schools or university-related organizations does not supersede this policy. This policy does not negate the right of schools or organizations to institute their own disciplinary process for cases of sexual misconduct/assault. In addition to the criminal and student conduct processes, the victim of sexual misconduct or sexual assault may consider retaining a private attorney for the purpose of filing a civil action.

**Did you know?**

*Failure to report a crime may itself be a crime.* Under Ohio law, persons who have knowledge of a felony - a victim of or witness to the crime - are required to report the crime to the police. (Ohio Revised Code §2921.22.)
Title IX Coordinator

For Students-

Denine M. Rocco  
Associate Vice President & Dean of Students  
Deputy Title IX Coordinator for students  
Phone: 330-972-6048  
E-mail: drocco@uakron.edu

Assist students with:
• access to medical and mental health treatment
• reporting the offense to law enforcement;
• reporting the offense to the Department of Student Conduct and Community Standards for investigation;
• Providing victim support and resources.
Resources at U Akron. Edu/TitleIX

About UA | Admissions | Academics & Majors | College Life | Offices & Departments | Research | Libraries

Home / Title IX / Resources

Title IX at UA

Whom to contact

File a report

Students

Employees

Resources

Confidentiality

Definitions

Online resources

General Information

- RAINN (Rape, Abuse and Incast National Network)
- National Sexual Violence Resource Center

For Survivors

- After Silence (online support group and message board)
- Pandora's Project (online support group and message board)
- Safe Helpline (for members of the Department of Defense community)
- Male Survivor
- 1 in 6 (for men who were sexually abused as children)
- Faces of Survivors
- It Happened to Alexa Foundation

Domestic Violence

- National Domestic Violence Hotline
- National Network to End Domestic Violence
- Partnership Against Domestic Violence

Recommended Reading about Sexual Assault

- http://www.pandys.org/recommendedreading.html

Local resources

This PDF includes information for

- Campus resources like the Counseling Center and Health Services
- Off-campus resources like the Rape Crisis Center
- and local services for UA sites in
  - Akron
  - Brunswick (Midpoint Campus Center)
  - Lakewood
  - Medina
  - Millersburg (Holmes County Higher Education Center, an extension of Wayne College)
  - Wayne College (Orrville)
The Clery Act

- Campus Security Authorities (CSAs)

- The University of Akron, CSAs include:
  - Dean of Students
  - Staff in The Division of Student Affairs
  - Residence Life staff, including resident assistants and hall directors
  - Advisors to registered student organizations
  - Director and Associate Directors of Athletics and athletic coaches
Things To Consider

When choosing a reporting resource, please consider the following information.

- A person may speak confidentially with certain persons in legally protected roles, including:
  - University Counseling Staff (psychiatrists, psychologists, social workers)
  - University Health Services Medical Staff (physicians, nurses or nurse practitioners)
  - Off-Campus clergy, counselors, physicians and certain social service agencies.
Resources

Counseling

- **On-campus** counseling services are available for students at the [Counseling Center](#) in Simmons Hall 306, 330-972-7082.

- Confidential counseling is available, no matter how much time has elapsed since the incident.

- Resources are available 24 hours a day, 7 days a week for students, faculty and staff members.
Resources

Rape Crisis Center of Medina and Summit Counties

- 24-hour crisis hotline:
  Local - 330.434.7273
  Toll free - 877.906.7273
Risk Management & Anti-Hazing

MATT BEAVEN
Contracting/Insurance Coordinator

DALE ADAMS
Director, Student Conduct

Risk Management: a management discipline whose goal is to protect the assets and profits of an organization by reducing the potential for loss before it occurs, and financing, through insurance and other means, potential exposures to catastrophic loss such as acts of God, human error or court judgments.

Hazing: Hazing, as defined by the Ohio Revised Code and federal law, is prohibited. It is a violation of this rule for an individual, knowing that hazing has been or is being committed, to knowingly fail to report such information to law enforcement authorities or to student judicial affairs. Officers of a student organization must report any hazing incident(s) of which they are aware.

Important Items:
• Plan ahead
• Be safe
• Be smart
• Ask questions
• Don’t enter into contracts
• Ask before, not after
• Report issues as soon as possible
Outdoor Space & Food Policies

Outdoor Space Request

• If your organization would like to host an outdoor event, you must first complete the Outdoor Space Request Form
  ◦ Forms are available in the SOuRCe
  ◦ Must be turned in at least ten business days before your anticipated event

Food Policies

• Our organization will seek to utilize University food vendors and will follow the Non-University Food Policy.
  ◦ Due to health and liability issues, food purchased or made by an outside source is prohibited in the Student Union. Departments and student organizations are highly encouraged to utilize University Dining Services
  ◦ Food Exemption Form is available in the SOuRCe
  ◦ Must be turned in at least ten business days before your anticipated event
• UDS has created a Student Organization Menu
  ◦ Special pricing has been developed just for organizations
• An updated process will be on OrgSync soon
  o Your organization must have a confirmed meeting space prior to ordering food through UDS
  o Contact UDS at 330.972.8215 to place your order
  o A SORF and Event Sheet must be turned into SOuRCE to ensure funds are available and to track this purchase

• Don’t forget about the FREE Coca-Cola Program!
Goal Setting in Five Steps!

1. Short-term Goal
2. Long-term Goal
3. Biggest Obstacle
4. Available Resources
5. What YOU Can Do
Putting the Pieces Together!
Your poll will show here

1. Install the app from pollev.com/app
2. Make sure you are in Slide Show mode

Still not working? Get help at pollev.com/app/help
or
Open poll in your web browser
Why are we here...

- Develop student organizations
- Educate you on policies and best practices
- Assist organization leaders
- Provide guidance for organizations planning events
- Assist organizations who intend to travel
- Create new student organizations on campus
- Provide budget support to registered organizations
- Provide great customer service & resources
- Provide events to spread the word about involvement
- Help students create their Akron Experience!
Reminders...

- **2014-2015 Registration**
  - Must be complete by September 12, 2014

- **Travel/Project Applications**
  - Apply and approve 30 calendar days in advance

- **Office Hours**
  - Monday-Thursday from 8:00am-8:00pm
  - Friday from 8:00am-5:00pm

- **SOLV, Leadership Lunches, Campus Advisor Programs**
  - Check the OrgSync Calendar & your packet for dates!

- **RooFest**
  - Sunday, August 24th
    - *Check-in from 12:30-1:15*

Please complete your post-assessment
Breakout Sessions

- **Managing your Student Organization: Q & A**
  - *Question and Answer Session (SU 312)*
    - Have a questions for finances, how to fundraise, or maybe a general question about running your organization? If so, join us in 312 for an in-depth conversation about managing your org.

- **Making Student Leadership Stand Out!**
  - *How to Market Your Leadership Skills (SU 310)*
    - Future employers want leaders! Attend this session to learn how to effectively market your leadership skills on your resume and in job interviews. Join the Career Center in 310 for an exciting conversation about planning ahead and articulating your leadership to an employer!!

- **Use it & Love it: OrgSync 101**
  - *Introduction & Advanced Features (SU 308)*
    - New to OrgSync and want to learn more about the features within the system? Have you used OrgSync before but want to know other ways to enhance the tool? If you answered “yes” to either of these questions, then this session is for you! Join us in 308 for OrgSync Training!