

CURRICULUM VITAE

Barbara C. DiGiacomo

The University of Akron School of Law
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PROFESSIONAL

THE UNIVERSITY OF AKRON SCHOOL OF LAW, Akron, OH

Associate Dean for Administration and Enrollment Management September 2018 - present

Serve as chief admissions officer for the School of Law. Develop and oversee the Law School's comprehensive admissions plan, including recruiting across the region, country and internationally for traditional JD, LLM, two year international JD and MSL programs. Develop marketing materials for admissions efforts. Serve on admissions committee. Interact closely in person and via phone with prospective and admitted students. Plan and implement admissions and yield events, speak to university and high school students, professors and pre-law advisors about law school and the application process.

THE UNIVERSITY OF AKRON, Akron, OH

Chief of Staff, Office of the President November 2016 – September 2018

Served as a member of the President's senior leadership team and as a senior advisor to the President on a wide variety of administrative and executive duties, special projects, and initiatives involving the President's office. Managed the staff and operations of the office. Served as a liaison to the Board of Trustees. Oversaw matters of policy and institutional importance on behalf of the President. Managed and coordinated special projects, including matters involving university, community and government leaders. Led and served on university planning and policy-making committees and task forces. Gathered, investigated, reviewed, researched, recommended and participated in institutional planning, policy review, and strategic planning. Prepared reports and other communications on behalf of the President. Responded to routine inquiries as delegated by the President. Supported the President in dealing with faculty, staff, and student issues. Oversaw the supervision of assigned personnel within the President's organizational units.

THE UNIVERSITY OF AKRON SCHOOL OF LAW, Akron, OH

Assistant Dean for Admissions & Strategic Initiatives Dec 2014 – Nov 2016

Developed and oversaw the Law School's comprehensive admissions plan, including all duties as outlined above.

Assistant Dean for Strategic Initiatives June 2013 – December 2014

Developed and implemented all strategic programming for Akron Law alumni and the community, including programming involving the Center for Intellectual Property Law and Technology, the Public Health Law and Science Center, and the Miller-Becker Center for Professional Responsibility. Oversaw fundraising initiatives, including annual fund and some major gift initiatives. Monitored and managed Strategic Initiatives and Alumni and Development budgets. Developed and implemented all continuing legal education programs. Oversaw marketing efforts for the School of Law, including social media. Participated in School of Law Dean's senior leadership team. Continued to provide support and assistance for Career Planning Office.

Director of Career Planning and Placement April 2009 – June 2013
Served as chief career planning officer for the School of Law. Prepared and implemented strategic plan to assist students and alumni in finding employment through an ambitious program of soliciting and developing job opportunities in local, regional and national markets; cultivate and maintain relationships with employers nationwide; developed and presented informational workshops on career and job search issues; provided career counseling; developed new marketing brochure to market the law school to prospective employers; developed weekly student and alumni career planning newsletter and various career-related handouts; drafted new 200+ page career services guide; developed and marketed Law Clerk for Hire program; supervised two staff members and four graduate and student assistants; maintained office library; prepared various statistical reports and accreditation materials; managed office budget.

CASE WESTERN RESERVE UNIVERSITY SCHOOL OF LAW, Cleveland, OH
Assistant Dean for Career Services July 1997 – April 1999
Served as chief career services officer for the School of Law.

DUQUESNE LAW SCHOOL, Pittsburgh, PA
Director, Career Services Office January 1995 – May 1997

UNIVERSITY OF PITTSBURGH SCHOOL OF LAW, Pittsburgh, PA
Interim Director, Career Planning and Placement Office May 1994 – August 1994
Associate Director, Career Planning and Placement Office July 1992 – October 1993

SEWARD & KISSEL, New York, NY September 1988 – December 1991
Associate Attorney in Bankruptcy, Litigation and Corporate Finance Departments of 150-attorney law firm.

EDUCATION

CORNELL LAW SCHOOL, Ithaca, NY
Juris Doctor, Admitted to bars of New York, New Jersey and Pennsylvania

VASSAR COLLEGE, Poughkeepsie, NY
Bachelor of Arts, with honors, Psychology/Education

STUYVESANT HIGH SCHOOL, New York, NY

COMMUNITY SERVICE

Akron Bar Association
Law School Admissions Council
NALP (The Association for Legal Career Professionals)
Cleveland-Akron Law Association (CALA)

Active member of organization made up of Northeast Ohio law firm recruiting coordinators and law school career planning professionals.

Ohio State Bar Association

Authored article regarding Akron Law's "Law Clerk for Hire" program for Solo, Small and General Practice News