I. Basic Facts and Description of the Unit.

a. Mission and goals. Criminal Justice Studies is relatively new unit. The faculty has discussed 
the need to create a mission statement but have not yet done so. It can be said that the faculty 
strive to educate undergraduate and graduate students about the essentials of Criminal Justice 
in an effort to prepare them for successful careers in the field.

b. Services.

Criminal Justice Studies has one administrative assistant who splits his time with another 
department. The unit’s Chair also serves as chair of 2 other departments. The chair does not 
have any teaching responsibilities in CJ.

We have one faculty member who serves as the student advisor. This faculty member gets a 
one-course reduction each semester for this responsibility. The workload for this varies, 
depending on the time of the semester. He must also attend recruitment events and training 
events as needed.

- Critical partners.

Criminal Justice works closely with the departments of Political Science and Sociology to 
administer the new interdisciplinary Criminal Justice degrees. An oversight committee has 
been established to help administer the program. This is comprised of members of CJ, PS and 
Sociology. There is no overlap with the courses offered in these departments, but each 
department teaches courses that comprise the CJ degrees.

- Customers or end-users of your services.

The Chair and Administrative Assistant support 3 TT and 1 NTT and an average of 3 part-
time faculties per semester.

- Key performance analysis.

In the year since the new CJ degrees have been approved, the department has accepted 
153 students in the Traditional CJ degree and 15 students into the Criminal Intelligence degree.

- Brief assessment.

The CJ program has the potential to grow to become a much larger department. At this time, 
there are only four faculty, all of whom came to A&S from CAST. They are very much 
practitioner-based as opposed to academic. Two of the faculty are practicing attorneys and
two are former police. The unit would benefit from more faculty who can provide a wider base of information to the students.

The Homeland Security/Cybersecurity programs on campus are in direct competition with the CJ Studies program and this is confusing to students and their parents when they visit campus. Both programs have a great deal to offer students and the larger community and should work cooperatively.

c. Resources.

• Personnel.

<table>
<thead>
<tr>
<th>BCAS</th>
<th>Social Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Administrative Assistant</td>
</tr>
<tr>
<td>Political Science</td>
<td>Criminal Justice</td>
</tr>
<tr>
<td>2TT 1NTT</td>
<td>3TT 1NTT</td>
</tr>
</tbody>
</table>

• Financials. Provide a line-item summary of the unit’s budgeted and actual expenses (and revenues, if applicable) over the past five years. Briefly explain key takeaways (e.g., causes of budget deficits, trends in expenditures).

<table>
<thead>
<tr>
<th>Criminal Justice Studies</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time Faculty</td>
<td>394,278.04</td>
<td>317,979.99</td>
<td>320,378.94</td>
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<tr>
<td>Part Time Faculty</td>
<td>42,768.11</td>
<td>37,586.64</td>
<td>18,300.00</td>
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<tr>
<td>Summer Faculty</td>
<td>11,745.00</td>
<td>26,703.75</td>
<td>28,278.75</td>
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<tr>
<td>Faculty Overload</td>
<td>14,782.28</td>
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<td></td>
</tr>
<tr>
<td>Full Time Staff</td>
<td></td>
<td></td>
<td>8,079.20</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>137,840.00</td>
<td>118,860.01</td>
<td>127,228.58</td>
</tr>
</tbody>
</table>

2
\begin{tabular}{|l|c|c|c|}
\hline
Supplies & Services & 3,119.29 & 2,515.99 & 2,928.15 \\
\hline
Travel & Hospitality & 359.62 & 2,734.11 & 1,267.99 \\
\hline
Hospitality & & & & 475.12 \\
\hline
\end{tabular}

\$604,892.34 \quad \$506,380.49 \quad \$506,936.73

- **Equipment and technology.** The department has a forensics lab that is located in Polsky that is in need of repair and updating. It is a goal of the department to bring the lab closer to the department. The lab is somewhat unique to a criminal justice program and can be used effectively in recruitment. If the CJ program grows as expected, the lab will need to be expanded to accommodate all of the students who will be using it.

- **Space.**

The Criminal Justice Unit is housed in Olin Hall. The chair and Administrative Assistant each have an office there.

**II. Future Plans.**

a. **Potential changes.**

The need for criminal justice professionals continues to grow. Many CJ agencies struggle to find qualified people. There is a trend to focus more on analysis of trends and data to fight crime, and the Criminal Intelligence degree trains students to do this.

b. **Trends.**

Crime will, in all likelihood, continue to evolve and increase. We will continue to modify our courses to address these new crimes.